



## Policy Wording

### Single and Annual Multi Trip Policies

This policy is for residents of the United Kingdom, the Channel Islands, the Isle of Man and British Forces Posted Overseas only.

**For policies issued from 01/01/2022 to 31/12/2022**

### Important Information

**For emergency medical assistance  
abroad or to cut short your trip:**

contact our 24-hour emergency advice line  
on:

+44 (0)2920 474133

**For legal advice:**

contact Penningtons Manches LLP on:

+44 (0)1483 411 499

**For non-emergency claims,  
to obtain a claim form:**

you can download the relevant form:

<https://www.imglobal.com/member/assistance/claims>

or contact the claims department on:

+44 (0)2920 474138

**To talk to School Trip Cover:**

Sales: 0330 094 5789

Customer services: 0330 094 5789

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## ABOUT US

**Your** travel policy is specially arranged by School Trip Cover. School Trip Cover is a trading name of Ancile Insurance Group Limited who are Registered in England and Wales under company number 05429313, registered office at Kao Hockham Building, Edinburgh Way, Harlow, Essex CM20 2NQ, and is authorised and regulated by the Financial Conduct Authority (FCA). **Our** Financial Services Register number is 471641. **You** can check this on the Financial Services Register by visiting the FCA's website [www.fca.org.uk/firms/financial-services-register](http://www.fca.org.uk/firms/financial-services-register) or by contacting the FCA on 0800 111 6768.

This policy is underwritten by Red Sands Insurance Company (Europe) Ltd. Red Sands Insurance Company (Europe) Limited is registered in Gibraltar Reg. No: 87598. Registered office: Level 3 Ocean Village Business Centre, 23 Ocean Village Promenade, Gibraltar. Red Sands Insurance Company (Europe) Limited is authorised and regulated by the Gibraltar Financial Services Commission and is subject to regulation by the Financial Conduct Authority and limited regulation by the Prudential Regulation Authority in respect of business underwritten in the UK (No: 231635). Red Sands Insurance Company (Europe) Limited is a member of the UK's Financial Services Compensation Scheme and Association of British Insurers.

The FSCS exists to protect customers of financial services firms that have failed. If the company you've been dealing with has failed and can't pay claims against it, the FSCS can step in to pay compensation. See [www.fscs.org.uk/](http://www.fscs.org.uk/).

Details of the group's financial strength can be viewed on the Red Sands website. See [www.redsands.gi](http://www.redsands.gi).

**We** have appointed IMG Global Response for **our** 24/7 emergency assistance services and claims management. IMG Global Response operate under the medical supervision of their in-house team of highly experienced doctors and nurses who oversee all medical cases. Global Response Ltd is a 100% subsidiary of International Medical Group® (IMG®). IMG, a SiriusPoint company, registered in England and Wales under company number 05830667, registered office at 254 Upper Shoreham Road, Shoreham-By-Sea, West Sussex, BN43 6BF

## INFORMATION ABOUT YOUR POLICY

It is important that you read this policy document along with your schedule of cover carefully to ensure that it meets your requirements and that you understand the conditions and what is and what is not covered by this policy.

The policy is designed to cover most events; however, it will not provide cover for all circumstances, and **we** expect that **you** take all possible care to safeguard against accident, injury, loss or damage as if **you** had no insurance cover.

You will find full details of the cover, conditions, and exclusions in this policy. If you have any queries, or require additional cover please contact the issuing agent.

Cover is provided for each traveller whose name appears on the insurance documentation and where the policy premium has been paid. In the event that **you** have paid for a **trip** on behalf of other individuals not insured by this policy please be advised that **your** policy only provides cover for **your** proportion of **trip** costs, as opposed to the amount **you** have paid on behalf of others. If the Schedule of Cover and limits show NIL/No cover then that section of the policy is not applicable to the insurance cover **you** have purchased. **We** have a cancellation and refund policy, which **you** will find in full later in this document.

## ACCURATE AND RELEVANT INFORMATION

**You** have a duty to take reasonable care to answer questions fully, honestly, accurately, to the best of **your** knowledge and any information **you** give to **us** must not be misleading. This applies when **you** take the policy out, at any time during the policy period and in the event of a claim.

The terms of any insurance that **we** arrange on **your** behalf will be based upon the information provided by **you** to **us**. If **you** don't understand the meaning of any question, or do not know the answer it is vital that **you** tell **us**. Once cover has been arranged, **you** must contact **us** immediately to notify **us** of any changes to the information that has been previously provided to **us**. The most serious consequence of failing to provide full, and accurate information, or misleading information before **you** take out insurance or when **your** circumstances change, could be the invalidation of **your** cover and in that instance, it would mean that a claim will be rejected.

**We** reserve the right to cancel **your** policy from inception and refuse all claims made against it following a misrepresentation or suspected fraud.

In the event that it becomes necessary to cancel **your** policy, we will issue immediate notice of cancellation of the policy by email and/or recorded delivery to **you** at **your** last known address.

## CRITERIA FOR PURCHASE

This insurance is sold on the understanding that **you** agree with all of the following points unless an amendment has been agreed with **us** and **we** have confirmed in writing:

- **you** will not be covered if **your** **trip** has already started when the insurance is purchased.
- **you** must be in the **United Kingdom, Channel Islands, Isle of Man or BFPO** when the policy starts and when the policy ends.
- travel must take place within the dates shown on **your** schedule of cover.
- there is no cover under this policy if **you** purchase this insurance and are aware of circumstance that are likely to lead to a claim.
- for international travel the policy is only valid for **trips** commencing in and returning to the **United Kingdom, Channel Islands, Isle of Man or BFPO** and **you** must have a pre-booked outbound and a return coach, ferry, **flight, train, or cruise**. For all **trips** (including **trips** in the **United Kingdom**) the policy must cover the whole duration of the **trip** for the insurance to be valid.
- **you** are a **resident** of the **United Kingdom, the Channel Islands, Isle of Man or BFPO** and have not spent more than 6 months abroad in the year prior to purchasing the policy.
- **you** must be registered with a General Practitioner in the UK, Isle of Man or **Channel Islands**.
- **you** are not travelling specifically to receive medical treatment during **your** **trip** or in the knowledge that **you** are likely to need treatment
- **you** are not travelling against medical advice and are fit and able to undertake the planned **trip**
- **you** are not travelling for more than 22 consecutive days.
- **you** are not travelling independently of the named insured adults on the policy where **you** are under 18 years of age.
- **you** are travelling with the intention to return to the **United Kingdom, Channel Islands, Isle of Man or BFPO** within **your** **trip** dates unless an extension has been agreed with **us** and **you** have received confirmation in writing.
- **you** are not awaiting an initial diagnosis for symptoms **you** are currently experiencing. **We** are unable to provide any cover until **you** have a confirmed diagnosis.
- **you** are not over the age of 75 years at the time of purchasing the policy.

## CLAIMS

To make a non-emergency claim on the policy please visit <https://www.imglobal.com/member/assistance/claims> or call +44 (0)2920 474138. Open 9am-5pm Monday-Friday.

## IN CASE OF A SERIOUS EMERGENCY

If you need medical assistance when you are away, you should call 112 in Europe, 911 in the USA and Canada or the local equivalent of 999.

You must then call our 24/7 assistance team, on +44 (0)2920 474133 to authorise cover.

Customers should receive emergency medical treatment or management regardless of their ability to pay or any other consideration. A failure or refusal by a treating hospital or treating doctor to provide **emergency treatment**, management or care is a clear breach of an established duty of care.

This is a travel insurance policy and not private medical insurance. This means there is no cover for any expenses incurred in private medical facilities if we have confirmed medically **capable public facilities** are/were available. We reserve the right to organise a transfer from a private medical facility to a public medical facility where medically appropriate.

Whilst the actual medical care you receive is in the hands of the local doctors treating you, we can obtain the medical information we need from them to establish what is wrong, as well as their treatment and discharge plans. We can support you in the event you are admitted to a facility that may not be capable for your clinical needs or where there are concerns over practice. In order for us to discuss your medical condition with your doctors, you will need to sign a release of information authorising our claims administrator to access your medical records. You should keep copies of medical documents provided by the local doctors and submit them to support your claim.

We will then advise on, and can put in place, suitable repatriation plans to get you home as soon as it is medically safe to do so. We will liaise with the treating doctor to get a fit to fly certificate when needed, and with aero-medical experts who will advise on both the timing and method of repatriation that is best suited to your individual needs and your recovery.

It is important that you are aware of the following:

### Medical Treatment (important considerations)

- There is no cover for:
  - routine, non-emergency, elective cosmetic or elective treatment
  - treatment that can wait until you return home
  - Any expenses incurred in private medical facilities if we have confirmed medically **capable public facilities** are/were available.
- The 24/7 assistance doctors are not treating you; they are not responsible or in control of the clinical care you are receiving in a medical facility.
- We reserve the right to organise a transfer from a private medical facility to a public medical facility where medically appropriate.
- Having travel insurance does not ensure a 'fast track' medical service from the treating facility, much like the NHS – emergency service rooms can be busy at certain times and so it is possible you may have to wait as you would in your local NHS hospital unless you require critical care.
- Once you are discharged from hospital this does not always mean you are fit to fly home – For example, if you were in the United Kingdom and suffered the same injury/illness, then you would not consider flying out on holiday so soon after surgery/treatment/incident. In an instance like this you must speak to the 24/7 assistance team for advice.
- Some medical facilities may raise charges that are far in excess of what is customary and reasonable; we will deal with such bills directly and there is no need for you to pay them. You simply need to pass any correspondence about such bills to our claims administrator to ensure we can provide full financial protection.

### Repatriation (important considerations for bringing you home)

- Coming home straight away is not always an option even if you are considered 'fit to fly' by the treating doctor.
- We have a medical team with experience in aviation medicine who will advise on both the timing and method of repatriation which is best suited to your individual needs and your recovery.
- Most airlines require specific criteria to be met in order to accept a 'medical passenger'.
- Things change – if your health, stability, or vitals change – then so do the plans.
- Availability of air ambulances, stretchers and appropriate medical escorts can be limited in specific areas and at different times of the year.
- Air Ambulances are 'flying intensive care units' and are only used to transport critical patients to a hospital in the United Kingdom when medically necessary.
- If you require emergency treatment during your trip, we reserve the right to bring you back home, providing the 24/7 emergency assistance doctor in consultation with the treating doctor agree you can safely travel home. If you refuse to return home, we have the right to stop cover with immediate effect.

### In the event that you do receive out-patient treatment when you are travelling

**In European Union Countries** – The Global Health Insurance Card (GHIC) allows you (provided you are a United Kingdom or BFPO resident) to access state-provided healthcare in all European Union (EU) countries, excluding Switzerland, Iceland, Liechtenstein. The GHIC is also not valid in Norway, however you can use a UK passport to get medically necessary state healthcare in Norway. We strongly recommend that you carry your GHIC with you when travelling abroad. Remember to check your GHIC is still valid before you travel. Applying at <https://services.nhsbsa.nhs.uk/cra/where-will-you-live> for the card is free. If your GHIC is accepted whilst obtaining medical treatment abroad your policy excess will be reduced to Nil (with the exception of increased excess relating to declared medical conditions).

If you are travelling outside the EU, then there are some countries that have reciprocal agreements with the UK and the Channel Islands and these can be found on [www.nhs.uk/NHSEngland/Healthcareabroad/countryguide/NonEEACountries/Pages/Non-EEACountries.aspx](http://www.nhs.uk/NHSEngland/Healthcareabroad/countryguide/NonEEACountries/Pages/Non-EEACountries.aspx). Please note residents of the Isle of Man or Channel Islands are not eligible for a GHIC. Any UK issued European Health Insurance Card (EHIC) remains valid until the date of expiry on the card. You will be responsible for 75% of the medical charges if treated in a private facility, where we have made you aware that there were/are **capable public facilities** available to you.

**In Australia** – you should enrol for Medicare, and have it accepted.

Using these agreements in public facilities will mean that medical treatment will be free, or at a reduced cost, and your standard policy excess will be waived from any claim you may make. You will be responsible for 75% of the medical charges if treated in a private facility, where we have made you aware that there were/are **capable public facilities** available to you.

**In the United States** – you should contact the 24/7 assistance team as soon as possible, USA based medical facilities may raise charges that are far in excess of what is reasonable and customary and due to local practices, you may be contacted due to balance billing by collection agencies.

Everywhere else in the World – if there is no **capable public facility** that will treat you free of charge, you can pay the medical facility and retain all receipts so that you can make a claim when you get home provided the costs do not exceed £500.

If the costs exceed or are likely to exceed £500; or if you are admitted to hospital, you must call the 24/7 assistance team on: +44 (0)2920 474133 to authorise cover

If you do not follow these instructions or the advice and recommendations of the 24/7 assistance team your claim may be rejected or not paid in full.

## HEALTH/EXISTING MEDICAL CONDITIONS

This policy contains health restrictions that apply to the cover provided under the Cancellation, **Curtalement** and Medical and Other Expenses sections.

### Existing Medical Conditions Criteria:

To be covered on this policy **you** must be healthy and fit to undertake **your** planned trip.

This policy does not provide cover for re-occurring or **existing medical conditions** unless **you** are 18 years of age or under travelling in the **United Kingdom** or Europe.

Any **existing medical condition** which falls within the following criteria will **not** be covered:

An **insured person** 19 years of age and over travelling anywhere, or an **insured person** 18 years of age or under travelling outside of Europe and has ever had any of the following conditions:

- heart or circulatory related problem.
- stroke.
- cancer.
- any breathing problems.
- diabetes.
- irritable bowel disease.
- any health condition which has been treated in hospital or has been referred to a specialist in the last 6 months.

If you have an **existing medical condition** that **we** are unable to cover (as detailed above) **you** should phone School Trip Cover on 0330 094 5789 to see if cover is available through an alternative policy. **We** will confirm any special terms in writing.

For any **insured person** of any age, for any destination, **you** must also tell us if **you** suffer an injury, **illness** or change in **your** current **existing medical condition(s)**, including any changes to medication between buying this policy and travelling on **your trip** by contacting **us** on 0330 094 5789.

### We are unable to provide any cover if you or anyone to be insured are:

1. awaiting the results of medical tests or investigations.
2. travelling against the advice of a medical practitioner.
3. travelling for the purpose of obtaining medical treatment or consultation abroad.
4. on a hospital waiting list.
5. receiving on-going dialysis treatment.
6. been given a terminal prognosis.

### Please note:

1. **you** must be healthy and fit to undertake **your** planned trip.
2. **You** must not travel against medical advice or with the intention of obtaining medical treatment or consultation abroad.
3. **We** will cover **you** for **existing medical conditions** that fall within the above criteria and/or **you** have declared to us and which **we** have accepted in writing. These medical conditions are set out in **your** "Medical Declaration".
4. The above **existing medical conditions** criteria applies to all **existing medical conditions** as well as any previous **medical conditions** which could have an impact on **your** current health. If **you** need to declare any **existing medical conditions** to **us**, **you** must declare them all. If **you** only declare some **existing medical conditions** and not others **your** policy may be cancelled or treated as if it never existed and or **your** claims may be rejected or not fully paid.
5. We may require an additional premium to cover **your existing medical conditions**. Should **you** decide not to pay the additional premium for an **existing medical condition**, **you** will not be eligible for cover and **your** policy will be cancelled in line with the cancellation terms of the policy.
6. Please check that the information set out in the "Medical Declaration" is correct. If not, **you** must call **your** issuing agent on 0330 094 5789 to tell **us**. If the information is incorrect **your** policy may be cancelled or treated as if it never existed and or **your** claims may be rejected or not fully paid.
7. **Your** policy may be cancelled or treated as if it never existed and/or **your** claims may be rejected or not fully paid if a claim is made relating to any **medical condition**, **illness** or injury of **you**, or any person who **your** travel depends on, which **you** or they knew about before **you** bought this insurance, or which develops before **your** outward journey where **we** have not been notified and confirmed in writing it is covered.
8. **We** reserve the right to increase the premium, increase the excess, exclude the **existing medical condition**, or withdraw the cover should the stability of the **existing medical condition** make it necessary.
9. any claim arising directly or indirectly from an existing medical condition affecting a close relative or **travelling companion**, who is not insured on this policy whether travelling or not, or person with whom **you** intend to stay whilst on **your trip** will not be covered.

### Change in circumstances (including change in your health)

If **you** suffer an injury, **illness** or **change in your health**, including any changes to medication, after taking out this insurance but before starting **your trip** (this is known as a change in circumstance). Any change in circumstances must be notified to **us** and accepted in writing. In order to be covered under all sections of the policy. **You** will only be covered under the cancellation section of this policy until we have accepted any changes.

To declare a change in **your** circumstances, **you** must contact **your** issuing agent during office hours on 0330 024 9295 to see if **we** can provide cover for **your trip**. **We** may, in the light of such changed circumstances, not be able to continue cover this insurance. In this instance **we** will cover **you** for any loss of deposit or cancellation charges **you** have necessarily incurred up to the date of the change of circumstances that are normally covered under Policy A Section 1 of this insurance. In these circumstances, no policy **excess** will be applied.

### Pregnancy

Pregnancy and Childbirth are not considered to be **existing medical conditions**. **Our** policies are designed to include cover under the Cancellation section, **Curtalement** section and Emergency Medical and **Repatriation** Expenses section) for Pregnancy and Childbirth from week 0 to week 28 inclusive for a single pregnancy, or week 0 to week 24 inclusive for a multiple pregnancy, whilst **you** are away.

From the start of week 29 and up until week 40 for a single pregnancy, or the start of week 25 and up until week 40 for a multiple pregnancy, cover is only provided under the Cancellation section, **Curtalement** section and Emergency Medical and **Repatriation** Expenses section if any of the following complications arise: Toxaemia, Gestational hypertension, Ectopic pregnancy, Post-partum haemorrhage, Pre-eclampsia, Molar pregnancy or hydatidiform mole, Retained placenta membrane, Placental abruption, Hyperemesis gravidarum, Placenta praevia, Stillbirth, Miscarriage, medically necessary Emergency Caesarean, A termination needed for medical reasons, Premature birth more than 12 weeks (or 16 weeks if **you** know **you** are having more than one baby) before the expected delivery date.

The policy will not cover any claims relating to normal pregnancy or normal childbirth. **We** will not cover denial of boarding by **your** carrier, so **you** should check that **you** will be able to travel with the carrier/airline in advance. If at the time of booking **your trip** **you** are aware that **you** are pregnant, **you** must ensure that **you** are able to have the recommended vaccinations and inoculations by the UK government for that **trip**; no cover will be provided for cancellation in the event that, after booking **you** discover travel is advised against, or **you** are unable to receive the appropriate and recommended

vaccinations and inoculations for that country. Please make sure **your** Medical Practitioner and Midwife are aware of **your** travel plans, and that there are no known complications, and **you** are fit to undertake the planned **trip**.

## HOW YOUR POLICY WORKS

### Your policy wording

**Your** insurance document shows details of both pre-travel (Policy A - cancellation) and travel (Policy B - all other sections) insurance policies, including the sections of cover, terms, conditions, things which are not covered, and information on what to do if **you** need to claim. The policy is a legal contract between **us** and **you**. **We** will pay for any insured event, as described in the policy, that happens during the **period of insurance** and for which **you** have paid the appropriate premium. Travel insurance policies have specific requirements for both purchasing and making successful claims. Please take the time to read and understand it straight away as not all policies are the same. All risks which are covered are set out clearly in sections with terms, conditions, and things which are not covered; if **your** circumstances do not fit those specified then there is no cover in place.

### Extension of cover

If **you** are unable to complete the **trip** before **your** travel policy expires, cover will be automatically extended without additional premium for the additional days necessary to complete the **trip** in the event of either:

- **your** death, injury, or **illness** during **your trip**
- you having to isolate due to an infectious disease during **your trip**
- delay or failure of **public transport** services during **your trip**
- delay or failure of **your** return **flight** to the **United Kingdom, Channel Islands, Isle of Man or BFPO** from **your international departure point**

If **you** request an extension of the **period of insurance** (for any reason not listed above), after the commencement of travel **you** must contact your issuing agent to see if **we** can provide cover. **We** will be unable to extend **your** policy:

- If **you** have submitted a claim or are aware of a circumstance that could reasonably be expected to cause a claim under this policy
- If the total period exceeds the maximum **trip** duration allowed under this policy
- if **your** policy has expired.

### Cancelling your policies

Under the Financial Conduct Authority's Insurance Conduct of Business, Right to Cancel (chapter 7) **You** have cancellation rights:

**You** have the right to cancel this policy, at which point all benefits of the policy will stop.

**You** have a 'cooling off' period where, should **you** decide that **you** find that the terms and conditions do not meet **your** requirements and provided **you** have not travelled or claimed on the policy, **you** can advise **your** agent, who issued the policy, within 14 days of purchase for a full refund to be considered. Should **you** wish to cancel **your** policy outside of the 14-day cooling off period no premium will be refunded, however in exceptional circumstances **we** may offer a discretionary refund if **you** have not already travelled and are not intending to claim or have made a claim (irrespective of whether **your** claim was successful or not

**We** reserve the right to give immediate notice of cancellation of this policy, without refund, by email and/or recorded delivery to **you** at **your** last known address in the event of the following circumstances: fraud, suspected fraud, misleading information or deliberate misrepresentation, abusive behaviour to any of **our** staff or agents. **We** also reserve the right to cancel **your** policy immediately if **we** have spoken directly to **you** and **you** are no longer eligible for cover, examples of this include **you** not being able to meet the criteria for purchase or **us** not being able to offer **you** cover for any **medical conditions**.

### Medical cover

**Your** travel policy is not Private Medical Insurance, in that it only covers unavoidable, unexpected **emergency treatment**. **You** are not covered for private medical treatment if **we** have confirmed medically **capable public facilities** are/were available. **You** need to check with **your** doctor that **you** have had all the recommended vaccinations and inoculations by the UK government for the area **you** are travelling to. It is also recommended that **you** check with **your** doctor that it is safe for **you** to travel bearing in mind **your** method of travel, the climate and the availability and standard of local medical services in **your** chosen destination. **You** will then need to declare **your existing medical condition/s**, and have it accepted by **us** for it to be eligible for cover under **your** policy. **You** may be required to obtain **your** medical records in the event of a claim. It is often wise to carry additional supplies of **your** regular prescribed medications in **your** hand **luggage** in case **your** bags are delayed. Cover will not be granted if travel is against the advice of any of **your** medical professionals, such as **your** doctor or dentist.

### Medicare

If **you** are travelling to Australia, **you** must register with Medicare on arrival. There is a Medicare office in all major towns and cities in Australia. Registration is free and this will entitle **you** to reduce medical charges from doctors, reduced prescription charges and access to Medicare hospitals.

### USA medical costs

Medical providers in the USA routinely charge international patients many times more than it costs them to provide service. As this policy covers reasonable medical expenses, **we** will not pay excessive or inflated charges for **your** treatment, so it is important that **you** do not pay any medical providers up front, either at the time of **your** treatment or on **your** return to the **UK**. They may engage the services of collection agencies, but any correspondence should simply be sent on to us, unanswered: there is no lawful action that can be taken which **we** cannot step in and take over on **your** behalf.

## DEFINITIONS

When these words are used throughout **your** policy, they will always have this meaning:

DEFINITION	MEANING
<b>Accidental bodily injury</b>	death or injury caused by external, violent, and accidental means.
<b>Australia and New Zealand</b>	Australia, including Territory of Cocos (Keeling Islands, The Territory of Christmas Island, Norfolk Island and Lord Howe Island), and New Zealand, including the Cook Islands, Niue and Tokelau.
<b>Back country</b>	Guided Skiing in terrain which are in remote areas away from groomed pistes, not within ski boundaries and outside of patrolled resort boundaries, this includes terrain that has been accessed by a ski lift but then requiring a hike, ski, climb or skidoo to reach areas of side country or <b>back country</b> .
<b>Beach swimming</b>	Within fifty (50) metres of the shore, in areas marked with safety buoys and under the supervision of a lifeguard.
<b>Benelux</b>	Belgium, Holland and Luxembourg plus France and Germany
<b>BFPO</b>	British Forces Posted Overseas
<b>Business associates</b>	Someone <b>you</b> work with, who due to the nature of their job means their absence from work requires <b>you</b> to cancel or alter <b>your trip</b> . A senior manager or director of the business must confirm this in the event of a claim.
<b>Business equipment</b>	Any business owned property that is fundamental to the business. Examples of equipment include devices such as mobile phones, Tablets, tools, <b>laptops</b> , and <b>business samples</b> .
<b>Business samples</b>	Business goods, samples and equipment taken on an insured journey by an <b>insured person</b> and that are owned by <b>you</b> or <b>your</b> employer.
<b>Capable public facility / facilities</b>	(For the purposes of medical treatment abroad) - means a state medical facility which has the facilities and expertise to treat the medical condition ( <b>illness</b> or <b>injury</b> ) as determined by <b>us</b> and / or their appointed representative
<b>Cash</b>	Sterling or foreign currency in note or coin form.
<b>Catastrophe or Natural Catastrophe</b>	A natural event such as avalanche, blizzard, earthquake, flood, forest fire, hurricane, lightning, tornado, tsunami, or volcanic eruption.
<b>Change(s) in your health</b>	Any deterioration or <b>change in your health</b> between the date the policy was bought and the date of travel, this includes new medication, change in regular medication, deterioration of a previously stable condition, referral to a specialist, investigation of an undiagnosed condition or awaiting treatment/consultation.
<b>Channel Islands</b>	Jersey, Guernsey, Alderney, Sark, Herm, Jethou, Brecqhou and Lihou.
<b>Close relative</b>	Spouse or partner of over 6 months, parents, grandparents, legal guardians, foster child, parents-in-law, daughter-in-law, son-in-law, brother-in-law, sister-in-law, stepparents, stepchild, stepbrother, stepsister, aunt, uncle, brother, sister, child, grandchild, niece, nephew, or fiancé(e).
<b>Connecting transport</b>	A <b>connecting flight</b> , watercraft, train, or motor vehicle which departs <b>your</b> first scheduled stop-over destination twelve (12) hours after arrival from <b>your international departure point</b> .
<b>Cruise</b>	A pleasure voyage, sailing as a passenger on a purpose-built ship on river/s, sea/s or oceans that may include stops at various ports.
<b>Curtailment</b>	The cutting short of <b>your trip</b> by <b>your</b> early return <b>home</b> or <b>your repatriation</b> to a hospital or nursing home in <b>your home country</b> . Payment will be made on the number of full days of <b>your trip</b> that are lost from the day <b>you</b> are brought <b>home</b> .
<b>Domestic flight</b>	A <b>flight</b> where the departure and arrival take place within the <b>United Kingdom, Channel Islands</b> , or the Isle of Man.
<b>Drones</b>	Un-manned aerial vehicles.
<b>Emergency treatment</b>	Any ill-health or injury which occurs during <b>your trip</b> and requires immediate medical treatment before <b>you</b> return <b>home</b>
<b>Essential items</b>	Underwear, socks, toiletries, and a change of clothing.
<b>Europe</b>	Albania, Andorra, Austria, Azores , Bosnia-Herzegovina, Bulgaria, Corfu, Corsica, Crete, Croatia, Czech Republic, Denmark, Eire (The Republic of Ireland), Estonia, Faroe Islands, Finland, Georgia, Gibraltar, Greece, Hungary, Iceland, Italy, KOS (Greek Island), Kosovo, Latvia, Liechtenstein, Lithuania, Macedonia, Madeira, Malta, Mediterranean Islands, Moldova, Monaco, Montenegro, Morocco, Norway, Poland, Portugal, Rhodes, Romania, Russia (West of the Ural Mountains), San Marino, Sardinia, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, The Balearic Islands, The Canary Islands, The Channel Islands, Ukraine, United Kingdom, The Vatican City.
<b>Excess</b>	The amount you must contribute towards each claim. All excesses shown for this policy are per section and are payable by each insured person, for each incident giving rise to a separate claim and will be deducted from <b>your</b> claim settlement if <b>you</b> have not made any direct payments. If <b>you</b> have made any direct payments, these will be refunded to <b>you</b> , minus any excesses which apply, on the approval of <b>your</b> claim. <b>Your excess</b> may be increased to include <b>existing medical conditions</b> (including anything directly or indirectly related to that condition) confirmed in writing by <b>us</b> . The increased <b>excess</b> will apply to all persons insured on the policy whose claim has been caused by the declared medical condition.
<b>Excursion</b>	A short journey or activity undertaken for leisure purposes.
<b>Existing medical condition</b>	Any disease, <b>illness</b> , or injury, including any psychological conditions which <b>you</b> knew about before <b>you</b> bought this insurance, or which develops before <b>your</b> outward journey and where <b>you</b> answer "Yes" to any of the questions stated under the Health / Existing Medical Conditions section of this policy
<b>Family</b>	Two adults and their dependents who are under the age of 18, <b>resident</b> in the <b>United Kingdom</b> and in full time education. In this scenario, a dependent is considered as children, grandchildren, stepchildren, adopted children or foster children.
<b>Family member</b>	Any person who is related to you by blood, marriage, adoption, fostering or co-habitation.
<b>Flight</b>	A service using the same airline or airline <b>flight</b> number.
<b>Gadgets</b>	Includes: Mobile phones, iPhones, iPads, Tablets, Smartwatches and Go Pro's.
<b>Golf equipment</b>	Golf Clubs, Golf Balls, Golf Bag, Golf Trolley and Golf Shoes.
<b>Home</b>	One of <b>your</b> normal places of residence in the <b>United Kingdom</b> , the <b>Channel Islands</b> , Isle of Man or <b>BFPO</b> .
<b>Home country</b>	Either the <b>United Kingdom, Channel Islands</b> , or the Isle of Man
<b>Household</b>	a house or home and its occupants regarded as a unit
<b>Ill/illness</b>	A condition, disease, set of symptoms or sickness leading to a significant <b>change in your health</b> , as diagnosed and confirmed by a doctor

<b>Insured person/You/Your</b>	Each individual person in their own right named on schedule of cover
<b>Inshore</b>	Within twelve (12) Nautical miles off the shore.
<b>International departure point</b>	The airport, international rail terminal or port from which <b>you</b> departed from the <b>United Kingdom, Channel Islands, Isle of Man or BFPO</b> to <b>your</b> destination, and from where <b>you</b> depart to begin the final part of <b>your</b> journey <b>home</b> at the end of <b>your</b> trip.
<b>Known event</b>	An existing, publicly announced or publicly broadcasted occurrence such as government directives, unusual weather conditions, road traffic accidents, passport or custom delays or a strike.
<b>Manual labour</b>	Work that is physical including, but not limited to construction, installation, assembly and building work and involving the lifting or carrying of heavy items in excess of 25Kg.
<b>Medical conditions</b>	Any disease, <b>illness</b> , or injury, including any psychological conditions.
<b>Mobility equipment</b>	Wheelchair, motorised wheelchair, mobility scooter, walking frame, prosthetic limb, walking stick or crutches.
<b>Money</b>	Travellers Cheques and non- <b>cash</b> equivalents.
<b>Motorised vehicle</b>	A self-propelled vehicle with an engine or motor that is either internal combustion, electric or combination of both.
<b>Off piste</b>	Skiing on slopes which are un-marked and ungroomed within resort boundaries that are considered safe by resort management, where ski lifts and emergency services are easily accessible and ending back at a ski area lift. Not including <b>back country</b> or areas marked as prohibited from entry.
<b>On piste</b>	Skiing on pistes marked and groomed within resort areas and always finishing at the bottom of tows or lifts within the resort and never in areas that are cordoned off or restricted. All other areas are considered as ' <b>off piste</b> ' or ' <b>Back Country</b> ' and therefore require purchase of an additional <b>Sports and hazardous activities</b> pack.
<b>Offshore</b>	Over twelve (12) Nautical miles off the shore
<b>Open water swimming</b>	Swimming in outdoor bodies of water such as open oceans, lakes, and rivers, outside of marked swimming areas and with the absence of a lifeguard.
<b>Pair or set</b>	Two or more items of <b>possessions</b> that are complementary or purchased as one item or used or worn together.
<b>Package holiday</b>	any holiday where two or more components (i.e., transport and accommodation) have been booked with a tour operator and therefore falls within the Package Travel Regulations.
<b>Period of Insurance</b>	Cover commences when <b>you</b> leave <b>home</b> in the <b>United Kingdom, Channel Islands, Isle of Man or BFPO</b> to start <b>your</b> trip and ends when <b>you</b> have returned to <b>your</b> home in the <b>United Kingdom, Channel Islands, Isle of Man or BFPO</b> as shown on the Schedule of cover and limits. The cancellation section commences when the premium has been paid and ends when <b>you</b> depart the <b>United Kingdom, Channel Islands, Isle of Man or BFPO</b> on <b>your</b> outward journey.
<b>Possessions; Clothes, Cosmetics (excluding items considered as 'Duty Free'), Luggage, Buggies, strollers and car seats, Laptops, Electrical items and photographic equipment, Fine jewellery and watches, Eyewear, Duty free, Shoes, Valuables</b>	Each of <b>your</b> suitcases and containers of a similar nature and their contents and articles <b>you</b> are wearing or carrying: Underwear, outerwear, hats, socks, stockings, belts, and braces. Make-up, hair products, perfumes, creams, lotions, deodorants, brushes, combs, toothbrushes, toothpastes, and mouthwashes.  Handbags, suitcases, holdalls, rucksacks, and briefcases. Buggies, Strollers & Car seats  A computer that is portable and suitable for use while travelling excluding Mobile phones, iPhones, iPads, Tablets, Smartwatches, E-reader, and gaming consoles. Any item requiring power, either from the mains or from a battery and any equipment used with them (such as CDs, Flash Drives, or other personal storage media), e-readers, electronic games, cameras, video cameras, camera cases, stands/tripod, satellite navigation systems and electronic shavers excluding <b>Laptops</b> .  Rings, watches (only meaning a traditional watch such as analogue; automatic or digital, and not an item such as a smart watch (this is defined as a <b>gadget</b> as shown in these definitions), necklaces, earrings, bracelets, body rings, made of or containing any precious or semi-precious stones or metal. Spectacles, sunglasses, prescription spectacles or binoculars. Any items purchased at <b>duty free</b> . Boots, shoes, trainers, and sandals. <b>Fine jewellery and watches, Electrical items and photographic equipment</b> , musical instruments, furs, or leather clothing, (excluding footwear).
<b>Public transport</b>	Buses, coaches, <b>domestic flights</b> or trains that run to a published scheduled timetable.
<b>Redundant</b>	Being an employee where <b>you</b> qualify under the provision of the Employment Rights Acts, and who, at the date of termination of employment by reason of redundancy, has been continuously employed for a period of two (2) years or longer and is not on a short-term fixed contract.
<b>Repatriation</b>	medically necessary evacuation to return <b>home</b> , or the return of <b>your</b> ashes <b>home</b> or the return of <b>your</b> body to <b>your</b> home in the <b>United Kingdom, Channel Islands, Isle of Man or BFPO</b> .
<b>Resident</b>	Means a person who has had their main <b>home</b> in the <b>United Kingdom, the Channel Islands, Isle of Man or BFPO</b> and has not spent more than six (6) months abroad in the year before buying this policy.
<b>Scheduled airline</b>	An airline that publishes a timetable and operates its service to a distinct schedule and sells tickets to the public at large, separate to accommodation and other ground arrangements.
<b>Ski equipment</b>	Skis, ski bindings, ski poles, ski boots, ski goggles, ski helmet, board boots, snowboard bindings and snowboards.
<b>Ski pack</b>	Ski pass, ski lift pass and ski school fees.
<b>Sports and hazardous activities</b>	Any recreational activity that requires skill and involves increased risk of injury. If <b>you</b> are taking part in any sport/activity, please refer to the Additional <b>Sports and Hazardous Pursuits</b> section of this policy where there are lists of <b>Sports and hazardous activities</b> informing <b>you</b> of which <b>Sports and hazardous activities</b> are covered on the policy as standard and which <b>Sports and hazardous activities</b> require an additional premium to be included. If the <b>Sports</b>



	<b>and hazardous activities you</b> are participating in does not appear in the lists, please call: 0330 094 5789 during working hours to see if it can be added to the policy
<b>Sports Equipment</b>	Items which are usually worn, carried, used or held during the participation of <b>Sports and hazardous activities</b> .
<b>Terrorism</b>	an act of unlawful use of violence and intimidation, in the pursuit of political, religious, ideological, or ethnic aims, which has been declared as an act of terrorism by the Government of the United Kingdom or the government of the country where the act occurred.
<b>Travel documents</b>	Current passports, ESTAs, valid visas, travel tickets, Vaccine Certificate, Global or European Health Insurance Cards (GHIC or EHIC) and valid reciprocal health form S2.
<b>Travel/Travelling companion</b>	A person with whom <b>you</b> are travelling with and on the same booking, or with whom <b>you</b> have arranged to meet at <b>your trip</b> destination with the intention of spending a proportion of <b>your trip</b> with, who may have booked independently and therefore not included on the same booking and may have differing inbound and outbound departure times or dates.
<b>Trip</b>	A holiday or journey for which <b>you</b> have made a booking such as, a <b>flight</b> or accommodation that begins when <b>you</b> leave <b>home</b> and ends on <b>your</b> return to either (i) <b>your home</b> , or (ii) a hospital or nursing home in the <b>United Kingdom</b> , the <b>Channel Islands</b> , Isle of Man or <b>BFPO</b> , following <b>your repatriation</b> .
<b>Trip destination</b>	The final destination shown on <b>your</b> travel itinerary.
<b>Unattended</b>	Left away from <b>your</b> person where <b>you</b> are unable to clearly see and are unable to get hold of.
<b>Unexpectedly</b>	At the time of purchase of this insurance policy there was no reasonable chance or knowledge of a circumstance that would lead to a claim, including information publicised in mainstream media/medical outlets.
<b>United Kingdom/UK</b>	United Kingdom - England, Wales, Scotland, and Northern Ireland.
<b>We/Our/Us</b>	Red Sands Insurance Company (Europe) Limited
<b>Wintersports</b>	Skiing, snowboarding, ice skating, big foot skiing, cross country / Nordic skiing, dry slope skiing, sledging, snowmobiling, snow kiting and snow shoeing.
<b>Worldwide 1</b>	Argentina, Ascension Islands, Bahrain, Brazil, British Indian Ocean Territories, Brunei, Chile, China, Costa Rica, Cyprus, Ecuador, Egypt, Falkland Islands, French Guiana, India, Iran, Israel, Jordan, Kenya, Kuwait, Lebanon, Malaysia, Mauritius, Namibia, New Caledonia, Oman, Panama, Peru, Philippines, Qatar, Saint Helena, Saudi Arabia, Senegal, South Korea, Taiwan, Tristan da Cunha, Tunisia, Turkey, and United Arab Emirates.
<b>Worldwide 2</b>	Anywhere in the world  <u>Excluding</u> the United States of America (USA), Canada, Greenland, and the Caribbean.
<b>Worldwide 3</b>	Anywhere in the world.

## GENERAL CONDITIONS AND EXCLUSIONS APPLYING TO ALL SECTIONS OF COVER

Below are some important conditions and exclusions which apply to **your** pre-travel (policy A) and travel (policy B), it is recommended that **you** read this along with the conditions for each section of **your** policies, this will make sure that **you** are aware of any conditions which may affect **your** circumstances or likelihood to claim.

### Applying to all sections of your policy

**You are not covered under any section, unless specified, for any of the following circumstances:**

- Any Cruise **trip** unless the appropriate premium has been paid.
- Any costs incurred before departure (except cancellation) or after **you** return **home**.
- Any claim not supported by the correct documentation as laid out in the individual section.
- Any claim that is due to any failure (including financial) of **your** travel agent or tour operator, any transport or accommodation provider, their agent or anybody who is acting as **your** agent, unless specified.
- You** are travelling to an area that is classified as 'Advise against all travel or Advise against all but essential travel' by the Foreign, Commonwealth and Development Office (FCDO).
- Loss of earnings, additional hotel costs, additional car hire, Visa's, ESTAs, additional parking fees, vaccinations, inoculations, kennel fees, cost of taxi fares, telephone calls, faxes or any expenses for food or drink, or any other loss unless it is specified in the policy.
- Any claim arising directly or indirectly from **you** failing to provide full and accurate information including full details of **medical conditions** or **changes in your health** or anyone's health on which the **trip** depends, known by **you** at the time of buying this policy or which occurs between booking and before **you** travel unless it has been disclosed to **us** and **we** have agreed in writing.
- The operation of law, or as a result of an unlawful act or criminal proceedings against anyone included in **your** booking, or any deliberate or criminal act by an **insured person**.
- Any **existing medical condition** or health condition that has been diagnosed, been in existence or for which **you** have received treatment from a hospital or specialist consultant or for which **you** are awaiting or receiving treatment or under investigation, unless **we** have agreed cover in writing before commencing **your trip** and any additional premium has been paid (see Health / Existing Medical Conditions).
- The cost of any elective (non-emergency) treatment or surgery, including exploratory tests which are not directly related to the **illness/injury** which necessitated **your** admittance into hospital
- Any claim due to **your** carrier's refusal to allow **you** to travel for whatever reason
- Any costs which are due to any errors or omissions on **your travel documents**
- Delay, confiscation, detention, requisition, damage, destruction or any prohibitive regulations by Customs or other government officials or authorities of any country.
- The use of, or damage to, **drones** (see definitions in this policy).
- You** are being compulsorily detained as a psychiatric patient in a hospital or other medical facility, this exclusion applies whether a premium to cover an existing condition has been paid or not.
- If **you** purchased this insurance with the reasonable intention or likelihood of claiming
- If **you** choose not to adhere to medical advice given
- You** are piloting or travelling in an aircraft where **you** or the pilot are not licensed to carry passengers
- Winter sports of any kind unless the appropriate premium has been paid
- You** are travelling on a **motorised vehicle** for which **you** do not hold appropriate qualifications to ride in the **United Kingdom**, **Channel Islands** or the Isle of Man. (Please note there is no cover under the Personal Liability section of this policy for any claim related to the use of **motorised**

vehicles). **You** can visit the following link to the UK Government site for more information on appropriate licenses: [www.gov.uk/ride-motorcycle-moped/bike-categories-ages-and-licence-requirements](http://www.gov.uk/ride-motorcycle-moped/bike-categories-ages-and-licence-requirements)

21. Any payments made, or charges levied after the date of diagnosis of any **change in your** health or medication after the policy was bought unless this has been advised to **us** and any revised terms or conditions have been confirmed in writing.
22. **You** are travelling on a motorcycle or moped or riding pillion unless the appropriate additional premium has been paid
23. **Your** suicide, self-injury, reckless behaviour, or any wilful act of self-exposure to danger or infection/injury (except where it is to save human life).
24. In respect of all sections other than emergency medical expenses; war, terrorism, biological or chemical warfare, invasion, act of foreign enemy, hostilities (whether war has been declared or not), civil war, rebellion, revolution, insurrection or military or usurped power.
25. **You, your travelling companion, close relative, or business associate** being under the influence of:
  - drugs (except those prescribed by **your** registered doctor but not when prescribed for treatment of drug addiction);
  - alcohol (a blood alcohol level that exceeds 0.19% (approximately four pints or four 175ml glasses of wine)), solvents.
  - or anything relating to **you, your travelling companion, your close relative or business associate** prior abuse of drugs, alcohol, or solvents.
26. Any claim where **you** have travelled against the advice of **your** doctor or a medical professional.
27. Participation in **Manual labour** (see definitions in this policy), unless the appropriate premium has been paid.
28. Participation in any **Sports and hazardous activities** unless the appropriate premium has been paid and the **Sports and hazardous activities** list has been added to the policy (see definitions for **sports and hazardous activities** in this policy)
29. **Your** failure to obtain the required passport, visa or ESTA
30. No cover will be in force for cancellation if **you** claim under any other section of the policy
31. Inpatient medical costs **you** have paid without authorisation or approval from us.
32. Any expenses incurred in private medical facilities if **we** have confirmed medically **capable public facilities** are/were available.
33. For international trips where you do not have a prebooked return ticket back to the UK, Channel Islands, Isle of Man or BFPO
34. Any Personal Accident or Personal Liability claims where you have engaged in any **sports or hazardous activities** where this policy specifically states that the personal accident or personal liability cover is excluded regardless of the additional premium paid (see definitions for **sports and hazardous activities** in this policy)
35. Any claim involving a fall from a building or balcony, except where the building or balcony itself is shown to be defective or does not comply with safety standards, **your** life is in danger, or **you** are attempting to save human life.
36. In all instances you must take all possible care to safeguard against accident, injury, loss or damage as if you had no insurance cover.
37. A stop-over in a country outside of your geographical limits shown in your schedule of cover for more than 24 hours.

## CANCELLATION (POLICY A SECTION 1)

**We will pay up to the amount shown in the schedule of cover for your portion of:**

1. pre-paid **excursions** booked before **you** go on **your trip** up to a maximum £250
2. loss of pre-paid accommodation
3. pre-paid foreign car hire; and
4. pre-paid transport charges

that **you** have paid or agreed to pay and that **you** cannot recover from any other source if **you** were forced to cancel your trip because the following **unexpectedly** happened before **you** left home and which **you** could not have been expected to foresee or avoid:

1. **you** or anyone insured on this policy, became ill with an infectious disease within 14 days of **your trip** starting (including contracting Covid-19).
2. **you, a travel companion, a family member, a close business associate, or the person you** were going to stay with became ill (excluding contracting Covid-19), was injured, or died.
3. **your home** was burgled, or seriously damaged by fire, storm, or flood.
4. **you, or a travel companion** were called for jury service or required as a witness in a court of law.
5. **you, or a travel companion** were made **redundant**.
6. **you, or a travel companion** had leave withdrawn and are in the armed forces (including reserves and territorial), emergency services, medical or nursing professions (in the public sector) or senior employees of the government.
7. as a result of fire, earthquake, storm, flood, riot or civil unrest; the Foreign, Commonwealth and Development Office (FCDO) or comparable prohibitive regulations by the government of the country **you** were due to visit and within fifty (50) miles of **your** chosen destination, change the travel advice to advise against all or all but essential travel.
8. **your** passport, or the passport of a **travel companion**, being stolen during the seven (7) days before **your** booked departure.

**Provided:**

1. **you** have paid **your excess** or accepted it will be deducted from any settlement
2. **you** are not claiming due to a **known event**
3. **you** are able to provide evidence from a medical professional confirming **your illness** or infectious disease. In respect of Covid-19 claims, **we** will require either a registered result of a positive pcr test or a medical certificate from **your** doctor.
4. **you** did not cancel **your trip** because:
  - **you** chose or were recommended to quarantine or isolate as a result of exposure to an infectious disease including Covid-19.
  - **you** simply did not want to travel or had a fear of travelling.
  - **you** could no longer afford to pay for the **trip**.
  - of an **existing medical condition** which **you** have not told **us** about and that **we** have not agreed to cover in writing.
  - of a normal pregnancy, without any accompanying bodily injury, **illness**, disease, or complication. Normal Childbirth would not constitute an unforeseen event. Please see pregnancy under Health/Existing medical conditions of this policy.
  - of any epidemic, or pandemic as declared by the World Health Organisation (WHO).
  - of Foreign, Commonwealth and Development Office (FCDO), government or local authority advice relating to any infectious disease including Covid-19.
5. **you, or a travel companion** did obtain the required **travel documents**, or the recommended inoculations or vaccinations by the UK government for the area **you** are travelling to.
6. **you** have reported the theft of **your** passport to the relevant authority and have written proof of the theft.
7. **you, or a travel companion** are not the defendant in a court of law.
8. **you** did obtain prior authority to take leave, or **your** leave was not cancelled on disciplinary grounds.
9. **you** do not ask **us** to pay for a loss that is insured or guaranteed by any other existing protection, specifically Package Travel Regulations, Air Passenger Rights, ATOL (including Civil Aviation Authority requirements), or ABTA protection, or from **your** credit card provider under s75 Consumer Credit Act, or any other specific legislation for transport or travel providers.

10. **you** do not ask **us** to pay for any costs already accepted or offered by **your** transport and/or accommodation provider, even if this is a credit note or alternative travel arrangements.
11. **you** are able to prove **your** financial loss.
12. **you** did not purchase insurance with the reasonable intention or likelihood of claiming.
13. **your** claim is not relating to course charges or tuition fees unless agreed in writing by **us**.
14. **you** must provide us with any information or documentation we may reasonably require enabling us to verify and process your claim.

**There is no cover provided under this section for anything mentioned in the General conditions and exclusions applying to all sections of cover in this policy**

**If you need to claim:**

Download a claim form at [www.imglobal.com/member/assistance/claims](http://www.imglobal.com/member/assistance/claims) or call +44 (0)2920 474138

Our claims handlers will need to see:

- Completed cancellation claim form
- Booking invoice(s) for each part of the **trip**
- Evidence to support the reason for **your** cancellation, including the medical certificate in **your** claim form completed and stamped by the General Practitioner of the person(s) whose illness, injury or death has led to the cancellation (if applicable)
- Proof of **your** payment for each part of the **trip** (bank / card statements)
- Cancellation invoice(s) for each part of the **trip**
- Details of other insurance, or third party responsible, if applicable

You must inform your travel agent, tour operator, event or flight company as soon as you are aware you need to cancel and request a cancellation invoice.

**CURTAILMENT (POLICY B SECTION 1)**

**We will pay up to the amount shown in the schedule of cover for your proportional share of any unused:**

1. pre-paid **excursions** booked before **you** go on **your trip** up to a maximum £250
2. pre-paid accommodation
3. pre-paid foreign car hire; and
4. pre-paid transport charges

that are directly related to **your trip**, which **you** have paid and cannot get back from anyone else in the first instance, or which cannot be transferred or used for another purpose, as well as any additional travel expenses incurred to get **you home**, if **you** had to cut short your trip because the following **unexpectedly** happened after **you** left home which you could not have been expected to foresee or avoid:

1. **you** or anyone insured on this policy, became ill with an infectious disease during **your trip** (including contracting Covid-19).
2. **you**, a **travel companion**, a **family member**, a close **business associate**, or the person **you** were going to stay with became ill (excluding contracting Covid-19), was injured or died.
3. **your** pre-booked accommodation was damaged by a **catastrophe**, and alternative accommodation was not provided.
4. **you**, or a **travel companion** were called for jury service or required as a witness in a court of law; **you**, or a **travel companion** had leave withdrawn and are in the armed forces (including reserves and territorial), emergency services, medical or nursing professions (in the public sector) or senior employees of the government.
5. as a result of fire, earthquake, storm, flood, riot or civil unrest; the Foreign, Commonwealth and Development Office (FCDO) or comparable prohibitive regulations by the government of the country **you** were due to visit and within fifty (50) miles of **your** chosen destination, change the travel advice to advise against all or all but essential travel.

**(Please note: You must use or re-validate your original ticket for your early return. If this is not possible you must provide evidence that additional costs were necessary. Any refunds due on unused original tickets will be deducted from your claim. If you do not have an original return ticket, you will not be reimbursed for costs incurred for your early return).**

**Provided:**

1. **you** have contacted the 24/7 assistance team before making any arrangements
2. **you** have paid **your excess** or accepted it will be deducted from any settlement.
3. **you** are not claiming due to a **known event**.
4. **you** are not claiming as a result of any epidemic, or pandemic as declared by the World Health Organisation (WHO).
5. **you** are not claiming due to Foreign, Commonwealth and Development Office (FCDO), government or local authority advice relating to any infectious disease including Covid-19.
6. **you** do not ask **us** to pay for the cost of **your** original return ticket when **we** have paid for a new ticket or arranged **your** medical **repatriation**.
7. **you** did not cut short **your trip** because:
  - **you** simply did not want to continue travelling or had a fear of continuing **your trip**.
  - **you** could no longer afford to pay for the **trip**.
  - of an **existing medical condition** which **you** have not told **us** about and that **we** have not agreed to cover in writing.
  - of a normal pregnancy, without any accompanying bodily injury, **illness**, disease, or complication. Normal Childbirth would not constitute an unforeseen event. Please see pregnancy under Health/existing medical conditions of this policy.
8. **you**, or a travel companion are not the defendant in a court of law.
9. **you** did obtain prior authority to take leave, or **your** leave was not cancelled on disciplinary grounds.
10. **you** do not ask **us** to pay for a loss that is insured or guaranteed by any other existing protection, specifically Package Travel Regulations, Air Passenger Rights, ATOL (including Civil Aviation Authority requirements), or ABTA protection, or from **your** credit card provider under s75 Consumer Credit Act, or any other specific legislation for transport or travel providers.
11. **you** do not ask **us** to pay for any costs already accepted or offered by **your** transport and/or accommodation provider, even if this is a credit note or alternative travel arrangements.
12. **you** are able to prove **your** financial loss.
13. **you** did not purchase insurance with the reasonable intention or likelihood of claiming.
14. **your** claim is not relating to course charges or tuition fees unless agreed in writing by **us**.
15. **you** must provide **us** with any information or documentation **we** may reasonably require enabling **us** to verify and process **your** claim.

**There is no cover provided under this section for anything mentioned in the General conditions and exclusions applying to all sections of cover in this policy. Additionally, no cover is provided under this section for:**

Disembarkation from a **cruise** ship that does not involve immediate return to **your home**.

**If you need to make a claim:**

- If **you** need to **curtail** (cut short) **your trip** due to a medical emergency relating to anyone insured or travelling with **you**, **you** must contact the 24/7 assistance team first on +44 (0) 144 446 5573 for **your** claim to be valid.
- If **you** need to **curtail** (cut short) **your trip** due to a reason, other than a medical emergency to anyone insured or travelling with **you**, **you** must contact the non-emergency claims team on +44 (0) 144 446 5590 for **your** claim to be valid.

Our claims handlers will need to see:

- Completed **curtailment** claim form
- Booking invoice(s) for each part of the trip
- Evidence to support the reason for **your curtailment**, including the medical certificate in **your** claim form completed and stamped by the General Practitioner of the person(s) whose illness, injury or death has led to the **curtailment**, if applicable. This doesn't apply if the medical reason relates to **you** and **you** have contacted our assistance team at the time, and they have confirmed **you** need to return home early
- Proof of **your** payment for each part of the **trip** (bank / card statements)
- All invoices, bank / card statements and receipts for any additional costs you incur as a result of **your** early return home
- Details of other insurance, or third party responsible, if applicable

## **ABANDONMENT (POLICY B SECTION 2)**

**We will pay up to the amount shown in the schedule of cover if:**

after twelve (12) hours of delay at the airport, rail terminal or port **your** outbound journey from the **United Kingdom, Channel Islands, Isle of Man or BFPO**, **you** abandon the **trip**.

**Provided:**

1. **your trip** is not a one-way **trip**.
2. **your excess** has been paid or deducted from any settlement
3. **your flight** was not cancelled by the airline
4. **you** are not abandoning **your trip** as a result of any epidemic or pandemic as declared by the World Health Organisation (WHO).
5. **you** are not abandoning **your trip** due to Foreign, Commonwealth and Development Office (FCDO), government or local advice relating to any infectious disease including Covid-19.

**There is no cover provided under this section for anything mentioned in the General conditions and exclusions applying to all sections of cover in this policy. Additionally, no cover is provided under this section for:**

1. any compensation when **your** tour operator has rescheduled **your** flight itinerary or the airline/railway company/shipping line/handling agents offer or provide alternative transport that departs within 12 hours or where **you** being able to obtain a refund from any other source, where **your** scheduled airline is bonded or insured elsewhere or where **you** have paid for the flight by credit card and can claim a refund from credit card provider, even if the payment is insufficient to meet **your** claim.
2. **your** scheduled airline being in administration or, in the USA and Canada, in Chapter 11 at the time of taking out **your** policy.
3. unless **you** obtain confirmation from the police/motoring authorities to confirm a major accident on a motorway causing delays or closure on the motorway.
4. unless **you** obtain confirmation of the delay from the authority who went to the accident or breakdown affecting the vehicle in which **you** are travelling in.
5. If **you** do not check in for **your** flight, sea crossing, coach or train departure before the intended departure time
6. any claims arising from withdrawal of service temporarily or otherwise.

**If you need to make a claim:**

Download a claim form at [www.imglobal.com/member/assistance/claims](http://www.imglobal.com/member/assistance/claims) or call +44 (0)2920 474138

Our claims handlers will need to see:

- Completed claim form
- Booking invoice(s) for each part of the **trip**
- Travel delay: Carrier's letter showing the scheduled and actual departure dates and times, and exact reason for the delay
- Missed departure: Evidence of the mechanical failure, or accident, of the vehicle you're travelling in, or of the delay to **public transport** being used, to get **you** to **your** international departure point
- Missed departure: Invoices, bank / card statements and receipts for additional costs **you** incurred
- Details of other insurance, or third party responsible, if applicable

## **PERSONAL ACCIDENT (POLICY B SECTION 3)**

**We will pay a single payment as shown on your schedule of cover for your accidental bodily injury whilst on your trip, that independently of any other cause, results in your:**

- Death, (limited to £1,500 when **you** are under eighteen (18) or over seventy-five (75) at the time of incident).
- Loss of limb/sight; total and permanent loss of sight in one or both eyes, or total loss by physical severance or total and permanent loss of use of one or both hands or feet.
- permanent total disablement preventing **you** from engaging in paid employments or paid occupations of any and every kind occurring within twelve (12) months of the event happening\*

\*Where you are not in paid employments or occupations, this shall be defined as 'all your usual activities, pastimes and pursuits of any and every kind'.

**Provided:**

1. **you** have not deliberately exposed yourself to danger and that the incident is due to an accident and not **illness** or infection.
2. **you** are not eighteen (18) or under or over seventy-five (75) and claiming permanent disablement.
3. **you** are not claiming for more than one of the benefits that is a result of the same injury.

**Personal Accident cover is a one-off lump sum benefit for the death or very serious incapacity, as specified, of an insured person when this is solely caused by an accident occurring during the period of insurance. It is quite separate from costs covered under the medical section.**

**There is no cover provided under this section for anything mentioned in the General conditions and exclusions applying to all sections of cover in this policy. Additionally, no cover is provided under this section for:**

1. any payment for permanent disablement when **your** age is under eighteen (18) or over seventy-five (75) at the time of the incident.
2. **your** sickness, disease, medical condition, treatment, **illness**, or physical condition that is gradually getting worse.
3. an injury which existed prior to the commencement of the **trip**.
4. any claims not notified to **us** within twelve (12) months of the date of the accident.

**If you need to claim:**

For any serious accident during your **trip**, contact must be made, as soon as possible, with the 24/7 assistance team on +44 (0)2920 474133

Download a claim form at [www.imglobal.com/member/assistance/claims](http://www.imglobal.com/member/assistance/claims) or call +44 (0)2920 474138

Our claims handlers will need to see:

- Completed personal accident claim form
- Booking invoice(s) for the **trip**
- Medical evidence to support any permanent bodily injury, with permission to obtain further records, if needed
- Death certificate, confirming cause of death, if applicable
- Grant of Probate / Letter of Administration, if applicable
- Full contact details of any witnesses
- Full contact details of any responsible third party, including their insurance details, if known
- Official reports detailing the accident
- Details of any other insurance, if applicable

Given the sensitive nature of these claims, **we** are happy to receive basic details of what happened with **your** claim form and then let **you** know exactly what is needed to support the claim.

## **EMERGENCY MEDICAL AND REPATRIATION EXPENSES (POLICY B SECTION 4) (THIS IS NOT PRIVATE MEDICAL INSURANCE)**

**There is no cover for any expenses incurred in private medical facilities if we have confirmed medically capable public facilities are/were available. We reserve the right to organise a transfer from a private medical facility to a public medical facility where medically appropriate.**

**We will pay for trips outside your home country up to the amount shown in the schedule of cover OR up to £1,000 for trips inside your home country for necessary emergency expenses (that are payable within six (6) months of the event that causes the claim resulting from your death, injury, or illness) for:**

1. customary and reasonable fees or charges for necessary and **emergency treatment**, to be paid outside **your home country** for medical, surgical, hospital, nursing home or nursing services.
2. additional travel, accommodation, and **repatriation** costs to be made for, or by, **you** and for any one other person who is required for medical reasons to stay with **you**, or a child who requires an escort to travel to **you** from **your home country** or to travel with **you**, where it is deemed medically necessary following **emergency treatment**.
3. **your** death outside **your home country** for local funeral expenses abroad limited to the amount shown in the schedule of cover
4. **your** death outside **your home country** for the cost of returning **your** ashes **home** or the return of **your** body to **your home** in the **United Kingdom, Channel Islands, Isle of Man or BFPO**.

### **Hospital Benefit**

**We will pay up to the amount shown in the schedule of cover for:**

each full 24-hour period that **you** are in a public hospital abroad as an in-patient during the period of the **trip** in addition to the fees and charges.

### **Emergency Dental Treatment**

**We will pay up to the amount shown in the schedule of cover for:**

emergency dental treatment only to treat sudden pain limited to the amount shown in the schedule of cover

### **Loss of Medication**

**We will pay up to the amount shown in the schedule of cover for:**

the necessary and reasonable cost of replacing essential medication lost or stolen during **your trip**.

### **Provided you are not claiming for:**

1. any costs where **you** have not paid **your excess**
2. any costs as a result of having to isolate due to an infectious disease, including COVID-19 where you have not had any emergency treatment.
3. treatment due to, or a complication of, an **existing medical condition** unless **we** have agreed cover in writing and any additional premium has been paid.
4. any sums which can be recovered by **you**, and which are covered under any National Insurance Scheme or Reciprocal Health Arrangement
5. any elective or pre-arranged treatment or any routine non-emergency tests or treatment, this includes complications as a result of elective, pre-arranged or cosmetic treatment received whilst abroad.
6. costs of private treatment unless **our** 24/7 assistance team has agreed, and **capable public facilities** are not available.
7. replenishment of any medication **you** were using at the start of the **trip** or follow up treatment for any condition **you** had at the start of **your trip**.
8. the cost of early **repatriation** when medical treatment of a standard acceptable by **our** 24/7 assistance team is available locally.
9. the cost associated with the diversion of an aircraft due to **your** death, injury, or **illness**.
10. repairs to or for artificial limbs or hearing aids.
11. the cost of diagnostic tests or treatment for any existing condition other than that which has caused the immediate emergency.
12. any extra costs for single/private accommodation in a hospital or nursing home
13. any costs involving the use of precious metals for any dental treatment.

14. the provision of dentures, crowns, or veneers
15. any treatment or work which could wait until **your return home**

### **If you need medical assistance when you are away, you should call 112 in Europe, 911 in the USA and Canada or the local equivalent of 999**

**You must then call our 24/7 assistance team, on +44 (0)2920 474133 to authorise cover.**

Customers should receive emergency medical treatment or management regardless of their ability to pay or any other consideration. A failure or refusal by a treating hospital or treating doctor to provide **emergency treatment**, management or care is a clear breach of an established duty of care.

**This is a travel insurance policy and not private medical insurance.** This means there is no cover for any expenses incurred in private medical facilities if **we** have confirmed medically **capable public facilities** are/were available. **We** reserve the right to organise a transfer from a private medical facility to a public medical facility where medically appropriate.

Whilst the actual medical care **you** receive is in the hands of the local doctors treating **you**, **we** can obtain the medical information **we** need from them to establish what is wrong, as well as their treatment and discharge plans. **We** can support **you** in the event **you** are admitted to a facility that may not be capable for **your** clinical needs or where there are concerns over practice. In order for **us** to discuss **your** medical condition with **your** doctors, **you** will need to sign a release of information authorising **our** claims administrator to access **your** medical records. **You** should keep copies of medical documents provided by the local doctors and submit them to support **your** claim.

**We** will then advise on, and can put in place, suitable **repatriation** plans to get **you home** as soon as it is medically safe to do so. **We** will liaise with the treating doctor to get a fit to fly certificate when needed, and with aero-medical experts who will advise on both the timing and method of **repatriation** that is best suited to **your** individual needs and **your** recovery.

It is important that **you** are aware of the following:

#### **Medical Treatment (important considerations)**

- There is no cover for:
  - routine, non-emergency, elective cosmetic or elective treatment
  - treatment that can wait until **you return home**
  - Any expenses incurred in private medical facilities if **we** have confirmed medically **capable public facilities** are/were available.
- **The 24/7 assistance** doctors are not treating **you**; they are not responsible or in control of the clinical care **you** are receiving in a medical facility.
- **We** reserve the right to organise a transfer from a private medical facility to a public medical facility where medically appropriate.
- Having travel insurance does not ensure a 'fast track' medical service from the treating facility, much like the NHS – emergency service rooms can be busy at certain times and so it is possible **you** may have to wait as **you** would in **your** local NHS hospital unless **you** require critical care.
- Once **you** are discharged from hospital this does not always mean **you** are fit to fly **home** – For example, if **you** were in the **United Kingdom** and suffered the same injury/illness, then **you** would not consider flying out on holiday so soon after surgery/treatment/incident. In an instance like this **you** must speak to the 24/7 assistance team for advice.
- Some medical facilities will raise charges that are far in excess of customary and reasonable; **we** will deal with such bills directly and there is no need for **you** to pay them. **You** simply need to pass any correspondence about such bills to **our** claims administrator to ensure **we** can provide full financial protection.

#### **Repatriation (important considerations for bringing you home)**

- Coming **home** straight away is not always an option even if **you** are considered 'fit to fly' by the treating doctor.
- **We** have a medical team with experience in aviation medicine who will advise on both the timing and method of **repatriation** which is best suited to **your** individual needs and **your** recovery.
- Most airlines require specific criteria to be met in order to accept a 'medical passenger'.
- Things change – if **your** health, stability, or vitals change – then so do the plans.
- Availability of air ambulances, stretchers and appropriate medical escorts can be limited in specific areas and at different times of the year.
- Air Ambulances are 'flying intensive care units' and are only used to transport critical patients to a hospital in the **United Kingdom** if treatment is not possible where they are.
- If **you** require **emergency treatment** during **your trip**, **we** reserve the right to bring **you back home**, providing the 24/7 emergency assistance doctor in consultation with the treating doctor agree **you** can safely travel **home**. If **you** refuse to return **home**, **we** have the right to stop cover with immediate effect.

#### **In the event that you do receive out-patient treatment when you are travelling**

**In European Union Countries** – The Global Health Insurance Card (GHIC) allows **you** (provided **you** are a **United Kingdom** or **BFPO resident**) to access state-provided healthcare in all European Union (EU) countries, excluding Switzerland, Iceland, Liechtenstein. The GHIC is also not valid in Norway, however **you** can use a **UK** passport to get medically necessary state healthcare in Norway. **We** strongly recommend that **you** carry **your** GHIC with **you** when travelling abroad. Remember to check **your** GHIC is still valid before **you** travel. Applying at <https://services.nhsbsa.nhs.uk/cra/where-will-you-live> for the card is free. If **your** GHIC is accepted whilst obtaining medical treatment abroad **your** policy **excess** will be reduced to Nil (with the exception of increased **excess** relating to declared **medical conditions**).

If **you** are travelling outside the EU, then there are some countries that have reciprocal agreements with the **UK** and the Channel Islands and these can be found on [www.nhs.uk/NHSEngland/Healthcareabroad/countryguide/NonEEACountries/Pages/Non-EEACountries.aspx](http://www.nhs.uk/NHSEngland/Healthcareabroad/countryguide/NonEEACountries/Pages/Non-EEACountries.aspx). Please note **residents** of the Isle of Man or **Channel Islands** are not eligible for a GHIC. Any **UK** issued European Health Insurance Card (EHIC) remains valid until the date of expiry on the card. **You** will be responsible for 75% of the medical charges if treated in a private facility, where **we** have made you aware that there were/are **capable public facilities** available to **you**.

**In Australia** – **you** should enrol for Medicare, and have it accepted.

Using these agreements in public facilities will mean that medical treatment will be free, or at a reduced cost, and **your** standard policy **excess** will be waived from any claim **you** may make. **You** will be responsible for 75% of the medical charges if treated in a private facility, where **we** have made you aware that there were/are **capable public facilities** available to **you**.

**In the United States** – **you** should contact the **24/7 assistance team** as soon as possible, **USA** based medical facilities may raise charges that are far in excess of reasonable and customary and due to local practices, **you** may be contacted due to balance billing by collection agencies.

Everywhere else in the World – if there is no **capable public facility** that will treat **you** free of charge, **you** can pay the medical facility and retain all receipts so that **you** can make a claim when **you** get **home** provided the costs do not exceed £500.

**If the costs exceed or are likely to exceed £500; or if you are admitted to hospital, you must call the 24/7 assistance team on: +44 (0)2920 474133 to authorise cover**

**If you do not follow these instructions or the advice and recommendations of the 24/7 assistance team your claim may be rejected or not paid in full.**



**There is no cover provided under this section for anything mentioned in the General conditions and exclusions applying to all sections of cover in this policy. (Including any treatment, tests, and associated illnesses for non-declared existing medical conditions). Additionally, no cover is provided under this section for:**

1. any costs where **you** are an inpatient or it is a **repatriation** claim and **our** 24/7 assistance team, have not been notified or has not agreed the costs. We reserve the right to decline associated costs.
2. any medication and/or treatment which at the time of departure is known to be required or to be continued outside **your home country**.
3. expenses incurred where **you** have not had the recommended vaccinations and inoculations by the UK government for the area **you** are travelling to or taken the recommended medication.
4. claims arising from normal pregnancy, without any accompanying bodily injury, **illness**, disease, or complication. Normal Childbirth would not constitute an unforeseen event. Please see pregnancy under Health/existing medical conditions of this policy.
5. services or treatment received by **you**, for any form of cosmetic or elective surgery.
6. any services or treatment received by **you** after the date that in the opinion of **our** 24/7 assistance team, in consultation with **your** treating doctor, **you** can return **home**, or which can reasonably wait until **you** return to **your home country**.
7. additional accommodation which exceeds the standard of that originally booked or any costs for food or drink.
8. additional **flights** which exceed the standard of that originally booked unless medically necessary and agreed with **our** 24/7 assistance team.
9. any claim where **you** went against FCDO, government, local authority or medical advice relating to any infectious disease, including Covid-19.
10. any claim where the risk associated with bringing **you home** is greater than the risk of **you** remaining in resort.
11. any claim where **your** return **home** would present unnecessary risk to other travellers.
12. medical costs in excess of customary and reasonable levels of charging.
13. any costs for isolation if **you** contract or are suspected of contracting an infectious disease, including Covid-19.

#### **If you need to claim:**

For emergency medical treatment and/or repatriation call our 24/7 assistance team 24 hours a day, 7 days a week, 365 days a year, from anywhere in the world on **+44 (0)2920 474133**

For your out of pocket expenses, download a claim form at [www.imglobal.com/member/assistance/claims](http://www.imglobal.com/member/assistance/claims) or call +44 (0)2920 474138

Our claims handlers will need to see:

- Completed medical expenses claim form
- Booking invoice(s) for the **trip**
- Your assistance case number, for emergency medical claims
- Medical report(s) confirming the diagnosis
- Invoices, bank / card statements and receipts for self-paid costs
- A copy of your GHIC (or old EHIC) card covering the incident date, if travelling in Europe
- Details of other insurance, or third party responsible, if applicable

## **PERSONAL POSSESSIONS (POLICY B SECTION 5)**

### **Personal Possessions**

**We will pay up to the amount shown on your schedule of cover for:**

1. the cost of repairing **Personal possessions** and/or **golf equipment** that are damaged whilst on **your** trip, up to the original purchase price of the item, less an allowance for age, wear and tear.

Or

2. the original purchase price of the item, less an allowance for age, wear, and tear, to cover items that are stolen, permanently lost or destroyed whilst on **your trip**.
  - for all **valuables** each **insured person** limited to the amount shown in the schedule of cover.
  - for all **golf equipment** for the group limited to the amount shown in the schedule of cover.
  - for any single article, pair and/or set of articles limited to the amount shown in the schedule of cover
  - for all prescription spectacles limited to the amount shown in the schedule of cover.
  - for laptops limited to the amount shown in the schedule of cover

(Please note: In the event of a claim for a **pair** and/or **set** of articles **we** shall be liable only for the value of that part of the **pair** or **set** which is lost, stolen, damaged or destroyed)

### **Personal Money**

**We will pay up to the limit shown on your schedule of cover for:**

1. the replacement of stolen or lost student **money** or **cash** whilst in the care of the group leader.
2. the replacement of stolen or lost group leaders' **money** or **cash** whilst in the care of the group leader.

#### **Provided:**

1. **you** have paid **your excess** or accept it will be deducted from any settlement.
2. **you** have complied with the carrier's conditions of carriage.
3. **you** have notified the Police, **your** carrier or tour operator's representative of any loss or theft and obtained an independent written report.
4. **you** own the **possessions** or **golf equipment** **you** are claiming for and are able to provide proof of ownership/purchase and original purchase price for any **possessions** or **golf equipment** over £50 in value.
5. **you** are not claiming for **possessions** or **golf equipment** which have been damaged by a domestic dispute, atmospheric or climatic conditions, age, wear, tear, moth or vermin, perishable items and/or their contents i.e., food, liquids, gels etc.
6. **you** are not claiming for **possessions** or **golf equipment** which have been lost or stolen from a beach or lido (if so, we will only pay a maximum of £50).
7. **you** have not left **electrical items**, **eyewear**, hearing aids, **fine jewellery** and watches or photographic equipment **unattended** (including being contained in **luggage** during transit) except where they are locked in a safe or safety deposit box where these are available, or left out of sight in **your** locked holiday or **trip** accommodation. This includes **possessions** or **golf equipment** left behind following **you** disembarking **your** coach, train, bus, flight, ferry, or any other mode of transport.
8. **you** have not left **your possessions** or **golf equipment** unattended away from **your** holiday or **trip** accommodation unless left between 6.00 am and 11.00 pm local time (during daytime) in the locked boot or covered luggage area of a motor vehicle and entry was gained by violent and forcible means.

9. **you** have obtained written confirmation of any loss, damage, or delay from **your** tour operator / airline provider.
10. **you** are able to provide evidence of the amount of any **cash** or **money** that is stolen.
11. the student's **money** or **cash** was being handled by the group leader.

**Your travel insurance policy is not intended to cover items of high value, such as Jewellery, expensive watches etc. as these should be fully insured under your house contents insurance on an All-Risks extension for 365 days of the year. There is a maximum amount you can claim and a maximum amount in total for each category, and these are shown under the possessions section of your schedule of cover.**

**The personal possessions section only covers items that belong to you, is not 'new for old' and an amount for age, wear and tear will be deducted.**

**There is no cover provided under this section for anything mentioned in the General conditions and exclusions applying to all sections of cover in this policy or any possessions, cash or money that do not fall within the categories above. Additionally, no cover is provided under this section for:**

1. mobile telephones, SIM cards, mobile phone prepayment cards, lost/stolen mobile phone call charges or mobile telephone accessories, car keys, **gadgets** (please see definitions), **duty free** items such as tobacco products, alcohol, and perfumes.
2. the use of, loss, theft, or damage to, **drones**.
3. **Sports equipment** whilst in use.
4. any claim not evidenced by a report specified in this section, unless otherwise agreed by **us**.
5. loss, theft or damage arising from the delay, detention, seizure or confiscation by Customs or other officials.

### **If you need to claim**

Download a claim form at [www.imglobal.com/member/assistance/claims](http://www.imglobal.com/member/assistance/claims) or call +44 (0)2920 474138

Our claims handlers will need to see:

- Completed luggage and money claim form
- Booking invoice(s) for the **trip**
- Proof of ownership / purchase for the **possessions** claimed
- Damaged: Estimate for repair, or proof that the **possession** is beyond repair or destroyed
- Loss or theft: Official written loss, theft or damage report, from police in resort, carrier and / or tour operator's representative obtained within 24 hours of the incident being noticed by **you**.
- Delayed, loss or damage (checked-in baggage): Property Irregularity Report (PIR) or equivalent obtained within 24 hours of the incident, and if applicable the carrier's written confirmation the **possessions** are permanently lost
- Delayed, loss or damage (checked-in baggage): Tickets and luggage tags
- Delayed, loss or damage (checked-in baggage): Evidence from the carrier of any compensation or reimbursement issued to **you** towards **your** losses
- Delayed: Invoices and receipts for **essential items** purchased in resort
- Delayed: Evidence of the date and time **your possessions** were returned to **you**
- Personal money: Evidence of the original amount exchanged for **your** trip, by way of currency exchange receipts, withdrawal slips etc.
- Personal money: Evidence of funds used to continue with **your** trip, including bank / card statements, withdrawals slip(s) etc
- Details of other insurance, or third party responsible, if applicable

### **For damaged items:**

Keep damaged **possessions** in case we ask for them. If requested, they will need to be sent to: Travel Claims Team, 3<sup>rd</sup> Floor, Fitzalan House, Fitzalan Court, Cardiff CF24 0EL. **We** will not cover the postage cost applicable.

**Any possessions with a purchase price over £50 must be supported by original proof of ownership or purchase. An individual limit of £50 will apply to each possession not supported, with an overall limit of £150 for all such possessions.**

## **LOSS OF PASSPORT AND TRAVEL DOCUMENTS (POLICY B SECTION 6)**

**We will pay up to the amount shown in the schedule of cover for:**

1. the cost of an emergency travel document or replacement **travel document** on **your trip**.
2. the necessary costs of collecting **your** emergency or replacement **travel document** on **your trip**.

if during **your** trip abroad your **travel documents** are lost, stolen or damaged beyond use

### **Provided:**

1. **you** have paid **your excess** or accept it will be deducted from any settlement.
2. **you** are not claiming for **travel documents** which have been damaged by a domestic dispute, atmospheric or climatic conditions, age, wear, tear, moth or vermin, perishable items and/or their contents i.e., food, liquids, gels etc.
3. **you** are not claiming for **travel documents** which have been lost or stolen from a beach or lido (if so, **we** will only pay a maximum of £50).
4. **you** have not left **your travel documents unattended** (including being contained in **luggage** during transit) except where they are locked in a safe or safety deposit box where these are available or left out of sight in **your** locked holiday or **trip** accommodation. This includes **travel documents** left behind following **you** disembarking **your** coach, train, bus, **flight**, ferry, or any other mode of transport.
5. **you** have not left **your travel documents unattended** away from **your** holiday or **trip** accommodation unless left between 6.00 am and 11.00 pm local time (during daytime) in the locked boot or covered **luggage** area of a motor vehicle and entry was gained by violent and forcible means.
6. **you** are not claiming for any costs incurred before departure or after **you** return **home** or any costs which are due to any errors or omissions on **your travel documents** or **money** exchange.
7. **you** are not claiming for any missed travel or accommodation arrangements as a result of **your** passport being lost, stolen or damaged.

**There is no cover provided under this section for anything mentioned in the General conditions and exclusions applying to all sections of cover in this policy. Additionally, no cover is provided under this section for:**

1. any financial loss suffered as a result of **travel documents** being lost or stolen.
2. the cost of a new **travel documents** upon **your** return to the **United Kingdom, Channel Islands, Isle of Man or BFPO.**

### **If you need to claim:**

Download a claim form at [www.imglobal.com/member/assistance/claims](http://www.imglobal.com/member/assistance/claims) or call +44 (0)2920 474138

Our claims handlers will need to see:



- Completed claim form
- Booking invoice(s) for the **trip**
- Loss or theft: Official loss, theft or damage written report, from the police in resort, carrier and / or tour operator's representative obtained within 24 hours of the incident being noticed by **you**
- Documents from the Consulate / Embassy, airline or travel provider where **you** obtained the emergency travel document
- Invoices, bank / card statements and receipts for transport and accommodation costs to obtain the emergency travel document
- Invoices, bank / card statements and receipts for the cost of the emergency travel document
- Details of other insurance, or third party responsible, if applicable.

## PERSONAL LIABILITY (POLICY B SECTION 7)

**We will pay up to the amount shown in the schedule of cover for:**

1. an event occurring during the period of this insurance that **you** are legally liable to pay that relates to an incident caused directly or indirectly by **you** and that results in:
  - **accidental bodily injury** of any person.
  - loss of, or damage to, property that does not belong to **you** or any member of **your family** and is neither in **your** charge or control nor under the charge or control of any member of **your family, household** or employee or anyone in **your** service.
  - loss of, or damage to **your** temporary holiday accommodation that does not belong to **you**, or any member of **your family, household** or employee or anyone in **your** service up to the amount shown in the schedule of benefit.

**Provided:**

1. **you** have paid **your excess** or accept it will be deducted from any settlement.
2. liability for loss of, or damage to, property or **accidental bodily injury** is not caused or suffered by:
  - **your** own employment, profession or business or anyone who is under a contract of service with **you**, acting as a carer, whether paid or not (other than a qualified teacher under the teacher liability cover), or any member of **your family** or **travelling companion** or is caused by the work **you** or any member of **your family** or **travelling companion** employ them to do.
  - **your** ownership, care, custody, or control of any animal.
3. compensation or any other costs are not caused by accidents involving **your** ownership, possession, or control of any: land or building or their use either by or on **your** behalf other than **your** temporary **trip** accommodation, ownership or use of aircraft, horse-drawn or mechanical/**motorised vehicles** (other than wheelchairs, electric wheelchairs or mobility scooters), bicycles, vessels (other than rowing boats, punts or canoes), animals, or firearms.

**This section does not cover any claim resulting from the ownership or use of motorised vehicles. You need to take out separate motor insurance or other cover if you intend to drive a car or use any other motorised vehicle during your trip**

**There is no cover provided under this section for anything mentioned in the General conditions and exclusions applying to all sections of cover in this policy. Additionally, no cover is provided under this section for:**

1. **accidental bodily injury** suffered by **you** or any member of **your family** or any event caused by any deliberate or reckless act or omission by **you** or a member of **your family**.
2. claims where an indemnity is provided under any other insurance or where it falls on **you** by agreement and would not have done if such agreement did not exist. i.e., rental disclaimer.
3. racing of any kind.

**If you need to claim:**

**Never admit responsibility to anyone, regardless of what happens, and do not agree to pay for any damages, repair costs or compensation without our authority to do so. If you do, this may invalidate your claim.**

Download a claim form at [www.imglobal.com/member/assistance/claims](http://www.imglobal.com/member/assistance/claims) or call +44 (0)2920 474138

Our claims handlers will need to see:

- Completed Personal Liability claim form
- Booking invoice(s) for the **trip**
- Detailed explanation of the circumstances, confirming the location, time of day and exactly what happened. This may also need to include a sketch of the location before and after the incident concerned
- Full contact details of any witnesses
- Full contact details of any responsible third party, including their insurance details, if known
- Official reports detailing the accident
- Details of other insurance, if applicable

Given the sensitive nature of these claims, we are happy to receive basic details of what happened with **your** claim form and then let **you** know exactly what is needed to support the claim.

## LEGAL EXPENSES (POLICY B SECTION 8)

**We will pay up to the amount shown in the schedule of cover and for thirty (30) minutes legal advice on the telephone for:**

1. legal costs and expenses incurred in pursuing claims for compensation and damages due to **your** death or personal injury whilst on the **trip**
2. enquires relating to **your** insured **trip**.

**Provided:**

1. **you** accept that **your** legal expenses indemnity is paid as a loan for all persons insured to take legal action for compensation as a result of **your** death, **illness** or injury during **your** journey. **You** must pay this loan back to **us** out of any compensation **you** receive.
2. legal proceedings in the USA or Canada follow the contingency fee system operating in North America.
3. **you** are not pursuing a claim against a carrier, travel agent, tour operator, tour organiser, the insurers or their agents or the claims office.
4. **we** believe that **you** are likely to obtain a reasonable settlement.
5. the costs cannot be considered under an arbitration scheme or a complaints procedure.

6. **you** are not claiming against another insured person who is a member of **your family**, a friend or **travelling companion**, whether insured by **us** or another provider.
7. the claim is not due to damage to any mechanical/**motorised vehicle**.
8. the claim is not pursued in more than one country.
9. the claim is reported to **us** and/or **our** appointed representative within three (3) months after the incident which led to the claim.
10. **you** take all reasonable steps to keep any costs as low as possible.
11. any costs do not relate to fines or damages awarded to punish the person responsible rather than to compensate for any losses.

**There is no cover provided under this section for anything mentioned in the General conditions and exclusions applying to all sections of cover in this policy.**

For Legal Expenses Penningtons Manches Cooper LLP is **our** appointed representative due to its expertise in travel law. They are regularly audited by **us** and maintain the highest levels of customer service. They also have delegated authority to act which means **your** claim is likely to proceed much quicker. Because of the relationship between **us** and Penningtons Manches Cooper LLP **we** are able to address any concerns which may arise in a way which is simply not possible with another firm.

1. If **we** accept **your** claim, **we** will appoint Penningtons Manches Cooper LLP to pursue the claim on **your** behalf.
2. **We** may, at **our** discretion, agree to instruct an alternative firm, either at the point of issuing proceedings, or if there is a conflict of interest
3. **We** will only agree to the instruction of an alternative firm, at the point of issuing proceedings, or if there is a conflict of interest, if that firm also agrees to act in line with **our** terms of appointment.
4. Where a claim occurs, **you** will supply any reports or information and proof to Penningtons Manches Cooper LLP, **us** and the claims office as may be required. Any legal expenses incurred without Penningtons Manches Cooper LLP, **our** or that of the claim's office prior authorisation will not be paid. **We** will settle all claims under the law of the country that **you** live in within the **United Kingdom, Channel Islands** or Isle of Man unless **we** agree otherwise with **you**.

#### **If you need to claim:**

If **you** have an accident abroad and require legal advice **you** should contact:

Penningtons Manches Cooper LLP 31 Chertsey Street, Guildford, Surrey, GU1 4HD

They will arrange for up to thirty minutes of free advice to be given to **you** by a lawyer.

To obtain this service **you** should telephone:

+44 (0)1483 411 499

Opening Hours Monday-Friday 9am-5pm (GMT)

## **WINTERSPORTS EXTENSION (POLICY B) on payment of additional premium**

Upon payment of an additional premium for **wintersports**, **your** policy will cover **wintersports** – (**on piste** Skiing, snowboarding, ice skating, big foot skiing, cross country / Nordic skiing, dry slope skiing, sledging, snowmobiling, snow kiting and snow shoeing, for leisure purposes only and not participating in any timed, competitive or **off piste**/specialist ski/snow board activities) for the entire duration of **your** Single Trip policy or for 24 days in total on **your** Annual Multi Trip policy. When participating in **wintersports** the appropriate clothing, including crash helmets, must be worn, and any activities undertaken match the level of experience **you** have in that sport (e.g., if **you** are an amateur skier do not undertake a black run).

**Off piste** and more specialist **wintersports** cover will require the **Sports and hazardous activities** cover extension. See the **Sports and hazardous activities** section in the main wording to see what activities can be covered on payment of an additional premium and contact **your** issuing agent to see if **we** can add them to **your** cover.

#### **Ski equipment**

**We will pay up to the amount shown in the schedule of cover for:**

1. the cost of repairing **Ski equipment** that is damaged whilst on **your trip**, up to the original purchase price of the **Ski equipment**, less an allowance for age, wear, and tear.
- Or
2. the original purchase price of the **Ski equipment**, less an allowance for age, wear and tear, to cover **Ski equipment** that is stolen, permanently lost or destroyed on **your trip**.
- for any single article, **pair** and/or **set** of articles limited to the amount shown in the schedule of cover

#### **Ski Hire**

**We will pay up to the amount shown in the schedule of cover for:**

the cost of hiring replacement **ski equipment** if **your ski equipment** is delayed due to being misplaced, lost, or stolen on **your** outward journey for over 12 hours from the time **you** arrived at **your trip destination**.

#### **Provided:**

1. **you** have paid **your excess** or accept it will be deducted from any settlement.
2. **you** have complied with the carrier's conditions of carriage.
3. **you** have notified the Police, **your** carrier or tour operator's representative of any loss or theft and obtained an independent written report.
4. **you** own the **Ski equipment** **you** are claiming for and can provide proof of ownership/purchase and original purchase price for any **Ski equipment** over £50 in value.
5. **you** are not claiming for **Ski equipment** which have been damaged by a domestic dispute, atmospheric or climatic conditions, age, wear, tear, moth or vermin, perishable items and/or their contents i.e., food, liquids, gels etc.
6. **you** have not left **your Ski equipment unattended** away from **your** holiday or **trip** accommodation unless left between 6.00 am and 11.00 pm local time (during daytime) in the locked boot or covered **luggage** area of a motor vehicle and entry was gained by violent and forcible means.
7. **you** have obtained written confirmation of any loss, damage, or delay from **your** tour operator / airline provider.

#### **Ski Pack**

**We will pay up to the amount shown in the schedule of cover for**

the unused portion of **your Ski Pack** costs paid for or contracted to be paid for before **your trip** commenced if you are unable to use the **ski pack** facilities because of **your** serious injury or **illness** occurring during the **trip**.

**Provided:**

1. **you** have not **curtailed your trip** and are certified by a medical practitioner in the resort as being unable to ski and written confirmation is obtained.
2. there is written confirmation that no refund is available for the unused **Ski Pack** by **your** tour operator's or the ski resorts representative.

**Piste Closure**

**We will pay up to the amount shown in the schedule of cover if**

you are unable to ski because your resort stays closed, for more than 24 hours, due to the lack of snow in **your** resort.

**Provided:**

1. **you** are skiing north of the earth's equator between 1st January and 30th April, or south of the earth's equator between 1st June and 31st October and the ski resort is higher than 1600 metres above sea level.
2. the lack of snow conditions are not public knowledge prior to the start of **your trip**.
3. **you** have obtained a letter from **your** tour operator/transport provider or ski resort representative stating the reason for closure, the date, time of the closure and the date and time it re-opened.
4. it does not exceed the pre-booked period of insurance of **your trip**

**Avalanche Closure**

**We will pay up to the amount shown in the schedule of cover for**

reasonable extra travel and accommodation expenses for each full 24 hours that you are delayed from **your** arrival at, or departure from, **your** resort, more than 24 hours, due to avalanche, landslide or landslip.

**Provided:**

1. that **your** tour operator does not pay for your extra travel and accommodation costs.
2. that **you** have not received compensation from someone or somewhere else, if you have this will be deducted from **your** claim.

**The ski equipment cover only covers ski equipment listed under the ski equipment definition that belongs to you, is not 'new for old' and an amount for age, wear, and tear will be deducted.**

**There is no cover provided under this section for anything mentioned in the General conditions and exclusions applying to all sections of cover in the main policy wording or any ski equipment, that does not fall within the categories above. Additionally, no cover is provided under this extension for:**

1. any claim if **your** tour operator has compensated, offered, or provided travel, alternative transport and/or accommodation to an alternative resort.
2. any claim not evidenced by a report specified in this section, unless otherwise agreed by **us**.
3. for the **excess** shown in the schedule of cover and limits per **insured person**.
4. for claims that are not confirmed as medically necessary by the emergency assistance company and where a medical certificate has not been obtained from the attending medical practitioner abroad confirming that **you** are unable to ski and unable to use the **ski pack** facilities.
5. for claims where **you** have not obtained confirmation of resort closure from the local representative.
6. for claims where not all skiing facilities are totally closed.
7. for claims where the snow conditions are known or are public knowledge at the time of effecting this insurance.
8. claims where **you** have not obtained a written statement from the appropriate authority confirming the reason for the delay and how long it lasted.

**If you need to Claim:**

Download a claim form at [www.imglobal.com/member/assistance/claims](http://www.imglobal.com/member/assistance/claims) or call +44 (0)2920 474138

Our claims handlers will need to see:

- Completed claim form
- Booking invoice(s) for the **trip**
- Proof of ownership / purchase for the **Ski equipment** claimed
- Damaged: Estimate for repair, or proof that the **Ski equipment** is beyond repair or destroyed
- Loss or theft: Official loss, theft or damage written report, from the police in resort, carrier and / or tour operator's representative obtained within 24 hours of the incident being noticed by **you**.
- Delayed, loss or damage (checked-in baggage): Property Irregularity Report (PIR) or equivalent obtained within 24 hours of the incident, and if applicable the carrier's written confirmation the items are permanently lost
- Delayed, loss or damage (checked-in baggage): Tickets and luggage tags
- Delayed, loss or damage (checked-in baggage): Evidence from the carrier of any compensation or reimbursement issued to you towards your losses
- Delayed: Invoices and receipts for **essential items** purchased in resort
- Delayed: Evidence of the date and time **your** baggage was returned to **you**
- **Ski pack**: Medical report confirming when **you** became medically unfit to ski
- **Ski pack**: Evidence of all prepaid **ski pack** costs
- Piste closure: Documentation from the ski resort confirming the lack of snow & the dates their piste was closed
- Details of other insurance, or third party responsible, if applicable
- Damaged: Keep damaged items in case **we** ask for them. If requested, they will need to be sent to: Travel Claims Team, 3<sup>rd</sup> Floor, Fitzalan House, Fitzalan Court, Cardiff CF24 0EL. **We** will not cover the postage cost applicable

**Any item with a purchase price over £50 must be supported by original proof of ownership or purchase. An individual limit of £50 will apply to each item not supported, with an overall limit of £150 for all such items.**

## SPORTS AND HAZARDOUS ACTIVITIES

**You** are not covered for taking part in any **Sports and hazardous activities** unless it is listed below, and unless **you** have paid the required premium where appropriate. In respect of **Sports and hazardous activities** Categories B to C, the maximum age limit is 75. If **you** are going to take part in any sports or activities which may be considered dangerous or hazardous that is not detailed below, please contact **your** issuing agent who will see if **we** can provide cover.

### Important note:

- Under the Personal Liability Section of this policy, **you** will not be covered whilst participating in any **Sports and hazardous activities** or anything caused directly or indirectly by **you** owning or using any firearms or weapons, animal, aircraft, **motorised vehicle**, boat and other watercraft, or any form of motorised leisure equipment, including jet skis and snowmobiles.
- Under the Personal Accident Section of this policy, **you** will not be covered whilst participating in any **Sports and hazardous activities**.

**All Sports and hazardous activities are subject to the following endorsement:**

### Sports and hazardous activities endorsement:

The exclusion of **Sports and hazardous activities** in the General conditions and exclusions applying to all sections of cover is deleted in respect of cover under the **Curtailement** Section and Emergency Medical and **Repatriation** Expenses Section only for participation in the following **Sports and hazardous activities** on a non-professional (amateur) and recreational basis, provided that; **you** ensure the activity is adequately supervised, that appropriate safety equipment (such as protective headwear, life jackets etc.) are worn at all times and **you** do not participate in such **Sports and hazardous activities** for more than 22 days in any one **Period of Insurance**.

**Cover for the following activities that are considered to be Sports and hazardous activities is included at no extra premium provided they are for recreational purposes only, not for any professional activity:**

### Category A:

Aerobics, Angling/Fishing (Fresh Water), Animal Sanctuary (no big-game), Archery, Assault Courses (No high ropes), Athletics (track & Field), Badminton, Bamboo Rafting – **Inshore** only, Banana Boating, Baseball, Basketball, Beach Games, Biking on road only, Billiards, Blade Skating, Board Sailing-**Inshore** only, Boating, Body Boarding- **Inshore** only, Boogie Boarding- **Inshore** only, Boating (excluding crewing) – **Inshore** only, Bowling, Bowls, Canoeing - Inshore only and up to white water grade 3, Catamaran Sailing- **Inshore** only, Clay Pigeon Shooting, Climbing Wall (Indoor up to 25 metres), Cricket, Croquet, Cross Country Running, Curling, Cycling (excluding off-road, BMX or Mountain Biking), Dancing, Dinghy Sailing - **Inshore** only, Dragon Boat Racing, Fell walking up to 1000 metres, Fishing (not open water)/Sea Fishing, Football, Frisbee, Fruit or Vegetable Picking (no higher than 3 metres), Glass Bottom Boats, Goalball, Golf, Gymnastics, Handball, Hiking up to 1000 metres (excluding the use of picks, ropes and guides), Hobie Catting - **Inshore** only, Hockey (not ice), Horse riding (no Polo, Hunting, Jumping), Ice-skating (rink only), Jet Boating - **Inshore** only, Jet Skiing - **Inshore** only, Jogging, Kayaking- **Inshore** only and up to white water grade 3, Kite Boarding, Kite Surfing, Laser Tag, Netball, Non-Manual Labour – excluding Animal Sanctuary/Refuge work, Orienteering, Paint Balling, Parascending (towed by boat), Pilates, Pony Trekking, Pool, Power Boating -**Inshore** only, Rackets, Racquet Ball, Rafting - Inshore only and up to white water grade 3, Rambling up to 1000 metres (excluding the use of picks, ropes and guides), River Punting, Roller skating, Rounders, Rowing, Safari/Safari Trekking (not involving use of firearms), Sailing (excluding crewing) – **Inshore** only, Scuba diving (up to 18 metres, also see scuba diving endorsement in this policy), Segway (supervised), Skateboarding/Scooters, Snooker, Snorkelling, Softball, Spinning, Squash, Stoolball, Supervised outdoor climbing wall less than 25m high, Supervised outdoor Zip wire no more than 12m high at launch point Surfing - **Inshore** only, Swimming - (Pool and within a marked area with a lifeguard only), Swimming with dolphins, Table tennis, Ten Pin Bowling, Tennis, Theme Parks, Trampolining, Trekking up to 1000 metres (excluding the use of picks, ropes or guides), Tubing, Tug of War, Volleyball, Wakeboarding, Walking up to 1000 metres (excluding the use of picks, ropes and guides), Water Parks (with a lifeguard/supervisor present), Water Polo, Water-skiing – **Inshore** only and no jumping, Windsurfing - **Inshore** only and Yachting (excluding crewing) – **Inshore** only.

**The following Category activities are not covered by this insurance unless an additional premium has been paid and the schedule of cover and limits shows the cover has been provided. If the additional premium has been paid, the activities are covered provided they are incidental to the trip (not sole purpose) and for recreational purposes only, not for competitions or any professional activity, and subject to the above endorsement:**

### Category B:

Provided **you** have paid the appropriate premium, **you** will be covered for all of the activities listed in Category A plus the following activities: - Animal/Camel/Elephant Riding under 7 days, Breathing Observation Bubble (BOB) up to 18 metres, Bungee Jump, Charity Rallies (no racing) - Sole purpose of **trip** is covered, Cycle Touring - Sole purpose of **trip** is covered, Deep Sea Fishing -**Inshore** only, Dog Sledging, Farm Work (manual, excluding the use of powered machinery), Fencing, Fives, Flying a private plane or small aircraft, Flying as a passenger in a private or small aircraft, Go Karting up to 250cc, Gorilla Trekking - Sole purpose of **trip** is covered, Hiking between 2000 and 3000 metres altitude (excluding the use of picks, ropes and guides) - Sole purpose of **trip** is covered, Hot Air Ballooning, Hydro Zorbing, Kayaking - within European waters only, Manual Work (ground level only no machinery), Motorcycling (over 50cc no racing) as a rider or passenger. When using the vehicle, either as a driver or passenger, a helmet must always be worn. The rider must hold an appropriate **UK** licence (Excluding Motorcycle Touring), mountain biking (casual, not endurance, downhill or racing), Passenger Sledge, Quad Biking (no racing) 125cc or under as a rider or passenger. When using the vehicle, either as a driver or passenger, a helmet must always be worn. The rider must hold an appropriate **UK** licence, Rambling between 1001 and 3000 metres altitude (excluding the use of picks, ropes and guides) - Sole purpose of **trip** is covered, Rap jumping (within organiser's guidelines), Scuba Diving (between 18 and 30 metres, also see scuba diving endorsement in this policy), Sea Canoeing -**Inshore** only but within European waters only, Sea Kayaking -**Inshore** only but within European waters only, Trekking between 1001 and 3000 metres altitude (excluding the use of picks, ropes and guides) - Sole purpose of **trip** is covered, via ferrata, White Water Canoeing (Grade 4), White Water Rafting (Grade 4) and Wind Tunnel Flying.

### Category C:

Provided **you** have paid the appropriate premium, **you** will be covered for all of the activities listed in Categories A and B, plus the following activities: - Abseiling, American Football, Animal Sanctuary, Archaeological Digging, Boxing (+AMC), Canyoning, Caving, Devil Karting, Dirt Boarding, Farm Work, Fell Running/Walking, Gaelic Football, Glacier Skiing, Hiking (between 3,000 and 6,000 metre altitude) – Sole Purpose, Horse Jumping, Hurling, Ice Fishing, Kayaking – Sea (within Coastal Waters), Kendo (Training only), Kick Boxing (Training only), Lacrosse/Shinty, Manual Work (ground level only including the use of light hand held machinery), Martial Arts (Training only), Motorcycling over 125cc. Must have a full Clean Licence and be over the age of 25 years as a rider or passenger. When using the vehicle, either as a driver or passenger, a helmet must always be worn (Excluding Quad biking and Motorcycle Touring), Octopush, **Off Piste** Skiing (with a professional guide/instructor within recognised resort areas), Outdoor Endurance Events, Parachuting, Paragliding, Parascending (over land), Roller Hockey, Rugby, Sand Boarding, Sand Dune Surfing, Sand Skiing, Sand Yachting, Shark Diving (Cage only), Skiing - Sole purpose of **trip** is covered, Skiing (Cross Country), Skiing (Dry Slope), Sledging, Snow Blading - Sole purpose of **trip** is covered, Snow Boarding

- Sole purpose of **trip** is covered, Snow Bobbing, Snow Carting up to a 125cc, Snow Decking, Snow Go Karting up to 125cc, Snow Kiting, Snow Parascending, Snow Scooting, Snow Zorbing, Snowcat Driving, Snowcat Skiing, Tree Top Canopy Walking, Trekking (between 3,000 and 6,000 metre altitude), Water Hockey, White Water Canoeing (Grade 5 to 6), White Water Kayaking (Grade 5 to 6), White Water Rafting (Grade 5 to 6), Yachting/Sailing (including crewing) –**Offshore** but within European waters only - Sole purpose of **trip** is covered.

**In addition to the Sports and Hazardous Activities endorsement Scuba diving is also subject to the following endorsement**

### **Scuba diving endorsement**

Scuba diving to a maximum depth of eighteen (18) metres (see Category A) or thirty (30) metres (see category B) will be covered provided that **you** hold a British Sub Aqua Club (BSAC), Professional Association of Diving Instructors (PADI) or equivalent certificate of proficiency for the dive being undertaken or **you** are under the direct supervision of a qualified instructor; are diving with proper equipment and not contrary to BSAC codes of good practice; are not solo/cave/wreck diving, are not diving for hire or reward; are not diving within 24 hours of flying or flying within 24 hours of diving and are not suffering from any medical condition likely to impair **your** fitness to dive.

## **IF YOU NEED TO CLAIM**

If **you** require a claim form, please download the relevant claim form relating to your claim from the internet at:

[www.imglobal.com/member/assistance/claims](http://www.imglobal.com/member/assistance/claims) Alternatively, please advise **us** of the section of the insurance on which **you** want to claim under, along with the policy number and post to:

Travel Claims Team, 3rd Floor, Fitzalan House, Fitzalan Court, Cardiff CF24 0EL. Telephone: +44 (0)2920 474138

### **You need to:**

1. give **us** full details in writing of any incident that may result in a claim under any section of the policy at the earliest possible time.
2. provide all necessary information and assistance **we** may require at **your** own expense (including where necessary medical certification and details of **your** National Health number or equivalent and Private Health Insurance).
3. pass any and all correspondence relating to outstanding medical bills to **us** with **your** claim form, or if received afterwards, send them on to **us** quoting **your** claim reference number.
4. pass on to **us** immediately every writ, summons, legal process, or other communication in connection with the claim
5. provide full details of any House Contents and All Risks insurance policies **you** may have.
6. ensure that all claims are notified within 3 months of the incident occurring
7. not abandon any property to **us** or the claims office
8. not admit liability for any event or offering to make any payment without **our** prior written consent

### **We will:**

1. make **your** policy void where a false declaration is made, or any claim is found to be fraudulent.
2. take over and deal with, in **your** name, the defence/settlement of any claim made under the policy.
3. subrogate against the responsible party and take proceedings in **your** name but at **our** expense to recover for **our** benefit the amount of any payment made under the policy.
4. obtain information from **your** medical records (with **your** permission) for the purpose of dealing with any medical claims. No personal information will be disclosed to any outside person or organisation without **your** prior approval.
5. only make claims payments by electronic BACS transfer, unless otherwise agreed by us.
6. cancel all benefits provided by this policy without refund of premium when a payment has been made for cancellation or **curtailment** of the **trip**.
7. not make any payment for any event that is covered by another insurance policy.
8. only pay a proportionate amount of the claim where there is other insurance in force covering the same risk and to require details of such other insurance.
9. settle all claims under the law of the country that **you** live in within the **United Kingdom, Channel Islands, or Isle of Man** unless **we** agree otherwise with **you**.
10. submit any disputes arising out of this contract to the exclusive jurisdiction of the courts of the country that **you** live in within the **United Kingdom, Channel Islands, or Isle of Man**

## **DATA PROTECTION – PERSONAL INFORMATION**

### **How Red Sands Insurance Company (Europe) Ltd and Ancile Insurance Group Ltd use your data:**

Red Sand Insurance Company (Europe) Limited (“Red Sands”) holds **your** personal information in accordance with all applicable data protection laws. Red Sands are registered under the Data Protection Act in Gibraltar. Ancile Insurance Group (“Ancile”) is registered under the Data Protection Act in the **United Kingdom**, number Z9640415.

### **Purpose of collection**

Both Red Sands and Ancile (together “We”) collect, store and use your personal information in order to consider your application for insurance and to administer insurance services to you, including claims investigation and management, Underwriting, Complaint’s handling, the detection and prevention of crime and customer service. We are committed to protecting and respecting your privacy in accordance with the current Data Protection Legislation (“Legislation”) in our respective jurisdictions. This notice sets out the basis on which We will process any personal data that We collect from you, or that you provide to us. For the purposes of the Legislation, Red Sands will qualify as the Data Controller and Ancile will qualify as the Data Processor in relation to any personal data you supply to us. We may also use this information for secondary purposes related to the purposes listed above, such as offering you additional insurance or insurance-related products or services that we believe you might be interested in considering. This will always be done as permitted by the relevant Legislation.

### **Disclosure**

In conducting business, **we** may communicate **your** personal information to organisations to whom **we** may outsource certain functions or to associated companies to fulfil **your** insurance contract. Any such communication is performed with strict adherence to **our** Privacy Policy. **You** have various rights in relation to personal information that is held by us, including the right to request access to **your** personal information, the right to correct inaccurate personal information, or the right to request the deletion or suppression of personal information where this is not restricted by any conflicting legitimate interest.

## Privacy Policy (Red Sands)

his notice explains certain aspects of how **we** use **your** information and what rights **you** have in relation to **your** personal information; however, **you** can obtain more information about how **We** use **your** data by reviewing **our** full Privacy Policy. **Our** Privacy Policy is available on **our** website <https://www.redsands.gi/privacy-policy>. **Your** data will always be treated in accordance with **our** Privacy Policy.

## OUR PROMISE TO YOU

It is **our** aim to give a high standard of service and to meet any claims covered by these policies honestly, fairly, and promptly. **We** occasionally get complaints, and these are usually through a misunderstanding or insufficient information. Any complaint will be investigated at once and the matter resolved as quickly as possible. Please see below for information on **our** complaints procedure.

## HOW TO COMPLAIN

### Your right to complain

If **your** complaint is regarding the selling of **your** policies:

email: [complaints@ancileinsurance.com](mailto:complaints@ancileinsurance.com) or write to: Complaints Manager, Ancile Insurance Group Ltd, Kao Hockham Building, Edinburgh Way, Harlow, Essex, CM20 2NQ

Or if **you** would like to complain about the outcome of **your** claim or assistance provided, please forward details of **your** complaint in the first instance as follows:

Email [qualityassurance@global-response.co.uk](mailto:qualityassurance@global-response.co.uk) or write to: Quality Assurance Manager, 3rd Floor, Fitzalan House, Fitzalan Court, Cardiff CF24 0EL. Or Call +44 (0)2920 474138,

Who will then acknowledge receipt by email within five business days of receiving your complaint.

In the unlikely event that they require longer than four weeks to complete their investigations for **your** complaint, they will write to **you** to explain why they are not yet in a position to respond and indicate when they will make further contact (this must be within eight weeks of the receipt of the original complaint).

If **you** have received their Final Response and are still not satisfied with the outcome, **you** may ask the Financial Ombudsman Service (FOS) to review **your** case. Their address is Exchange Tower, London, E14 9SR. Their telephone advice line is 0800 023 4567 if calling from a landline or 0300 123 9123 if calling from a mobile or visit [www.financial-ombudsman.org.uk](http://www.financial-ombudsman.org.uk) **You** must do this within six months from the date of the Final Response.

## FINANCIAL SERVICES COMPENSATION SCHEME (FSCS)

Red Sands Insurance Company (Europe) Limited is a member of the UK's Financial Services Compensation Scheme. If **we** are unable to meet **our** liabilities, **you** may be entitled to compensation under the Financial Services Compensation Scheme (FSCS). Further information about compensation scheme arrangements is available at [www.fscs.org.uk](http://www.fscs.org.uk), by emailing [enquiries@fscs.org.uk](mailto:enquiries@fscs.org.uk) or by phoning the FSCS on 0800 678 1100 or 0207 741 4100.